



# Course Enrollment Materials



*Bedford House Now Open!*

**Summer / Fall 2026**

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<https://www.ptstulsa.edu/>

**PLEASE NOTE CHANGES/ADDITIONS  
HIGHLIGHTED IN ORANGE**

**Dear Phillips Students,**

The Summer and Fall 2026 semesters are quickly approaching! Enrollment for returning students begins March 23<sup>rd</sup> and continues through April 10<sup>th</sup>. Enrollment for new students begins April 13<sup>th</sup>.

Please review the following course enrollment materials at your earliest convenience. Plan to meet with your advisor as soon as possible to finalize your Summer and Fall semester enrollment. Delayed registration may impact course availability and will delay access to textbook scholarship funds.

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Have a great semester!

Dean Davison

## SUMMER SEMESTER 2026

### Academic Course Offerings: Master's Students

#### SUMMER 2026

On Campus Concentrated Weeks (June 1-5 and June 8-12); Immersion Travel (June 9-18)

Course #	Title	Format	Details	Professor(s)
TH 750 / DM 850	The Theology and Ethics of Martin Luther King, Jr.	On-Campus Concentrated Week	June 1-5	Owens, Ray
HB 575 / DMIN 800.15	Exegesis: Women in the Hebrew Bible	On-Campus Concentrated Week	June 8-12	Davison, Lisa

On-Campus      Asynchronous      Synchronous

DMIN / Cross Listed for DMIN

## Masters Student Course Descriptions –Summer 2026

### Area II: Biblical Studies

#### HB 575 / DMIN 800.15 Exegesis: Women in the Hebrew Bible (3 hrs.)

**On Campus Concentrated Week: June 8-12 (Monday-Friday)**

This course is designed as a survey of the Hebrew Bible from the perspective of the female character in these ancient stories, in an effort to uncover what can be known about these important women, including: personalities, actions, and faithfulness. Once more familiarity with these female characters has been gained, the course will discover ways in which these women and their stories may be introduced and integrated into the life of the community of faith (e.g., sermons, bible studies, pastoral care, etc.). **Prerequisite: HB 500. This course will meet on campus June 8-12 from 8:30 am-5:00 pm CST.** Instructor: Dr. Lisa W. Davison, Vice President of Academic Affairs and Dean and Johnnie Eargle Cadieux Professor of Hebrew Bible.

### Area IV: Theology and Ethics

#### TH 750 / DM 850 The Theology and Ethics of Martin Luther King, Jr. (3 hrs.)

**On Campus Concentrated Week: June 1-5 (Monday-Friday)**

This course is an examination of the salient themes in the theology and ethics of Martin Luther King, Jr. Through careful reading of sermons, speeches, essays and books, students will identify and assess King's theological and ethical understanding of concepts such as justice, freedom, love, human dignity and nonviolent protest, to name only a few. Particular attention will be given to King's important leadership role in the Civil

Rights movement and the ways this movement shaped and was shaped by his theology and ethics. **This course will meet on campus June 1-5 from 8:30 am-5:00 pm CST. No Prerequisites.** Instructor: Rev. Dr. Ray Owens, Affiliate Assistant Professor of Social Ethics and Black Church Studies.

**PLEASE NOTE CHANGES/ADDITIONS  
HIGHLIGHTED IN ORANGE**

## FALL SEMESTER 2026

### Academic Course Offerings: Master's Students

#### AUGUST TERM 2026

On-Campus (Concentrated Weeks)

Course #	Title	Format	Details	Professor(s)
ET 525 <sup>3</sup>	Ethics, Culture and the Mission of the Church	On-Campus Concentrated Week	August 3-7	McCallie, Kathy
PL 625 <sup>3</sup>	Wesley and Methodist Evangelism	On-Campus Concentrated Week	August 3-7	Powe, Doug
PT 515	Introduction to Chaplaincy Studies	On Campus Concentrated Week	August 10-14	George, Jacob
<b>COURSE FULL:</b> TC 900.09	Immersion Travel: Washington, DC	Immersion Experience: Concentrated Week	August 1-9	Carter, Arthur and Gill, Eric

Weekly on-campus courses run from August 24 through December 11 (excluding Concentrated Course Weeks and Thanksgiving Recess)

#### FALL 2026

Course #	Title	Format	Details	Professor(s)
AH 725 <sup>3</sup> / DM 825.01 <sup>3</sup>	Political Pastoral Theology	On-Campus Concentrated Week	October 12-16	Capretto, Peter
DS 575 <sup>3</sup>	United Methodist Doctrine	TBA	TBA	TBA
<b>DATE CORRECTION:</b> EXT 512 <sup>3</sup>	Practicum for Social Justice	Hybrid	Hybrid (On-Campus Concentrated Weekend <b>November 5-7</b> with additional externship hours)	Walker, Anne
FDC 501 <sup>3</sup>	Invitation to the Seminarian's Journey	Hybrid	On-Campus August 18-20 with required Synchronous sessions	Davison, Lisa
HB 500 <sup>3</sup>	Introduction to the Hebrew Bible	Asynchronous		Chukka, Helen
HB 850 <sup>1</sup>	Hebrew Readings	On-Campus / Synchronous	TBD	Davison, Lisa

Course #	Title	Format	Details	Professor(s)
HC 502 <sup>3</sup>	History of Christianity I	Asynchronous		Stork, Hannah
LC 600 <sup>3</sup>	Capstones in Theological Leadership	On-Campus Concentrated Weekends	September 10-12; December 3-5	Bessler, Joe
NT 500 <sup>3</sup>	Introduction to New Testament	Synchronous	Tuesdays, 8:00 am-10:45 am CST	Carter, Warren
NT 600.12 / DM 825.08	Exegesis in Context(s): Acts	On-Campus Concentrated Week	October 19-23	Carter, Arthur
NT 825.01 <sup>3</sup> / DM 800.01 <sup>3</sup>	New Testament Greek I	Synchronous	Mondays and Thursdays, 8:00 am - 9:15 am CST	Carter, Warren
TFE 505 <sup>3</sup>	Theological Field Education I	Hybrid	Synchronous Tuesdays 1:00pm -2:15 pm CST with Asynchronous Coursework	Gill, Eric
TC 900.01 <sup>3</sup> / DPLC 731 <sup>3</sup>	Immersion Travel: Borderlinks	Immersion Experience: Concentrated Week	October 17-24	McCallie, Kathy
TH 500 <sup>3</sup>	Introduction to Theology	Asynchronous		Capretto, Peter

Color Legend: On-Campus Courses    Asynchronous Courses    Synchronous Courses    Hybrid Courses    Cross Listed for DMin

## Masters Student Course Descriptions – A-Term/Fall 2026

Note: Courses highlighted in pink are or cross-listed for DMin students

### Area I: General Theological Studies

**DATE CORRECTION:** 

**EXT 512<sup>3</sup> Practicum for Social Justice (3 hrs.)**

**Hybrid: On-Campus Concentrated Weekend November 5-7 (Thursday - Saturday) + Externship Hours**

This course combines a non-profit and/or social justice-based internship with in-class reflection. Building from FDC 700 (Theology and Social Justice: Theory and Methods), students will perform work in their internship setting for an average of 10-hours-per-week during the 13-week semester, combined with an intensive, in-class weekend reflecting upon the application of theories of faith-based social change in praxis settings. Students will develop tools for identifying goals related to social change, will develop strategies for implementation of change methods, and will develop reflective tools for articulating the effectiveness of social change efforts. **Prerequisites: Phase 1 courses. This course will meet on campus**

**November 5, 2:30 pm – 6:30 pm CST, and November 6-7 from 8:30 am – 5:00 pm CST.** Instructor: Dr. Anne Carter Walker, Affiliate Assistant Professor of Practical Theology and Vocational Formation.

### **FDC 501<sup>3</sup> Invitation to the Seminarian's Journey (3 hrs.)**

#### ***Hybrid: On-Campus August 18-20 (Tuesday-Thursday) + Scheduled Synchronous Sessions***

Orientation is a hybrid, semester-long experience. In this introductory course, students will engage the essential questions: “What is my embedded theology, where did it come from, and where might it need to change?” and “What does it mean to practice what I believe with integrity?” The intent is to help students understand what theological education entails and introduce them to PTS's culture. It will introduce students to the learning community of PTS – values and commitments that shape our work. It will provide students with basic skills and strategies needed for academic success, including technology, study/learning approaches, research, and writing. The course is designed to help students participate fully in the seminary journey. This course, graded as pass/fail, is required for all students enrolled in a master's degree program and first semester students admitted on probation. **No prerequisites. This course will meet on campus August 18-19 from 9:00 am-5:00 pm CST and August 20 from 9:00 am – 2:00 pm CST and will have additional online synchronous sessions (dates and times TBA).** Instructor: Dr. Lisa W. Davison, Vice President of Academic Affairs and Dean and Johnnie Eargle Cadieux Professor of Hebrew Bible.

### **LC 600<sup>3</sup> Capstones in Theological Leadership (3 hrs.)**

#### ***On Campus (Concentrated Weekends): September 10-12; December 3-5***

Sustainable and effective theological leadership is built upon three primary strategies: Collaboration, integration, and articulation. In this course students will explore these strategies in light of their theological commitments as they prepare for their next steps in leadership/ministry. This course should be taken in one of the last two semesters of the degree program. Satisfies Launch Course requirement in Phase III. Prerequisite: Completion of Theological Field Education for students in the MDiv or MAMC; completion of 28 hours in the MA(SJ). **This course will meet on campus September 10, 2:30 pm – 6:30 pm, and September 11-12 from 8:30 am – 5:00 pm CST; December 3, 2:30 pm – 6:30 pm, and December 4-5 from 8:30 am – 5:00 pm CST.** Instructor: Joe Bessler, Robert Travis Peake Professor of Theology.

### **TFE 505<sup>3</sup> Theological Field Education II (3 hrs.)**

#### ***Hybrid: Synchronous Tuesdays 1:00 pm – 2:15 pm + Asynchronous Coursework***

The purpose of Theological Field Education is for students to engage in ministry in a supervised context, in pursuit of the development of pastoral identity and toward the identification and crafting of effective ministry practices. During this semester, students will engage in 10-hours-per-week of ministry work in an approved context, for a total of 130 hours (13 weeks). Using case studies arising from the student's experiences of ministry in context, this course will provide opportunity for integrated reflection focused upon vocational exploration, theological reflection, development of pastoral identity, and identification of effective ministry practices. **Prerequisites:** completion of Phase One courses and submission of

requirement paperwork to the Director of Theological Field Education. Read the Theological Field Education Handbook on the seminary's web site for further details about program requirement. **This course will meet synchronously on Tuesdays from 1:00 pm – 2:15 pm and will have additional online asynchronous coursework.** Instructor: Eric Gill, Director of Theological Field Education.

## Area II: Biblical Studies

### HB 500<sup>3</sup> Introduction to the Hebrew Bible (3 hrs.)

#### *Asynchronous*

This course is designed to provide students with an introduction to the Hebrew Bible. Students will learn about the historical backgrounds of these texts as well as the process of their composition and canonization. The biblical materials will be approached from an academic/critical perspective with insights into how they might be used in different contemporary contexts. Successful completion of the course will satisfy one of the basic Bible requirements for the Master's degree programs. **No prerequisites.** Instructor: Dr. Helen Chukka, Assistant Professor of Hebrew Bible.

### HB 850<sup>1</sup> Hebrew Readings (1 hr.)

#### *On-Campus / Synchronous (TBD)*

Reading of a variety of Hebrew texts with some attention given to advanced syntax. Prerequisite: HB 835 or equivalent.

Instructor: Dr. Lisa W. Davison, Vice President of Academic Affairs and Dean and Johnnie Eargle Cadieux Professor of Hebrew Bible.

### NT 500<sup>3</sup> Introduction to New Testament (3 hrs.)

#### *Synchronous (Tuesdays, 8:00 am – 10:45 am CST)*

This course examines the origins of Christianity through the literary and historical contextualization of the New Testament, first-century Judaism(s) and Hellenistic culture. Through analysis of primary and secondary sources students will gain appreciation for the diverse perspectives through which modern scholars attempt to situate Jesus, the early Church, and its literature in their respective historical context(s). By the end of the course, students will learn to recognize and interpret, the sometimes diverging, perspectives found in early Christian literature. They will gain the necessary skills to a) exhibit a foundational familiarity with the New Testament and its social and historical background, b) better understand how their own contexts, biases and presuppositions effect their interpretations of the New Testament, and c) demonstrate a general understanding of a variety of issues and methods involved in the historical study of the New Testament in the 21st century. **No prerequisites.** Instructor: Dr. Warren Carter, LaDonna Kramer Meinders Professor of New Testament.

**NT 600.12<sup>3</sup> / DM 825.08<sup>3</sup> Exegesis in Context(s) Acts (3 hrs.)*****On-Campus Concentrated Week: October 19 - 23 (Monday-Friday)***

This course in New Testament exegesis guides students through careful analysis of the Acts of the Apostles, in light of its ancient context(s) [worlds(s) behind the text] and literary and narrative structure [world(s) in the text]. Students will use insights from current trends in Luke-Acts scholarship alongside their own socio-cultural, ideological and theological subjectivities [world(s) in front of the text] to explore Acts and its message(s) about Jesus, early Christ-followers, the good-news and the Jesus-movement(s) that eventually became known as early Christianities.

**Prerequisite:** NT 500. **This course will meet on campus October 19-23 from 8:30 am-5:00 pm CST.** Instructor: Dr. Arthur Carter, Director of Black Church Studies and African American Faith-Life and Assistant Professor of New Testament.

**NT 825.01 / DM 800.01<sup>3</sup> New Testament Greek I*****Synchronous (Mondays and Thursdays, 8:00 am – 9:15 am CST)***

This course provides an introduction to New Testament Greek. It requires sustained and regular learning of grammatical forms, patterns, structures and vocab. The fall semester course leads into the Spring semester course (NT 835 NT Greek 2) where, in addition to further linguistic work, an exegetical component will be added that meets the requirement for an NT exegesis course. **No Prerequisites.** Instructor: Dr. Warren Carter, LaDonna Kramer Meinders Professor of New Testament.

**Area III: Historical Studies****DS 575<sup>3</sup> United Methodist Doctrine (3 hrs.)*****TBA***

This course is designed to provide an introduction to theology in the Wesleyan tradition as practiced in United Methodism. Students are expected to gain an understanding of and to be able to articulate basic aspects of John Wesley's theology and how it is distinctive, to demonstrate a grasp of the UMC understanding of the sacraments, and to become conversant with the current debate about theological method. Through the use of case studies and other methods, students will consider how Methodist theology should and does affect decisions of clergy in UMC pastorates, our practices within our UMC life together, and our practice toward the world around us. **Recommended Prerequisites: TH 500 or instructor permission.** Instructor: TBA.

**HC 502<sup>3</sup> History of Christianity I (3 hrs.)*****Asynchronous***

This course is a survey of the development of the Christian church from the second century C.E. through the Middle Ages, examining the institutional history of the church as well as the theological developments in the church. Attention will be given to various theologians, theologies,

and movements that shaped the period. The course highlights Christianity's intellectual and cultural history with an emphasis on the church's evolving relationship to political and social structures that allowed Christianity to be both a religion of protest and liberation as well as a religion of empire and conquest. **No Prerequisites.** Instructor: Hannah Stork, Instructor of History(ies) of Global Christianity(ies).

## Area IV: Theology and Ethics

**ET 525<sup>3</sup> Ethics, Culture and the Mission of the Church (3 hrs.)**

***On-Campus Concentrated Week: August 3-7 (Monday-Friday)***

A study of ethical reflection as a practice of cultural analysis. The churches' mission in the world will be considered in relation to the ethical challenges presented by the new media, bioethics, globalization, religious pluralism, race, sexuality, and other issues. **Prerequisite:** TH 500. **This course will meet on campus August 3-7 from 8:30 am-5:00 pm CST.** Instructor: Dr. Kathy McCallie, Associate Professor of Ministerial Leadership and Ethics.

**TH 500<sup>3</sup> Introduction to Theology (3 hrs.)**

**Asynchronous**

An introduction to the vocabulary, tasks, aims, and scope of theology, and various contextual methods and approaches to the discipline. Upon successful completion of the course, students will be able to identify, describe, classify, and evaluate influential theological arguments, as well as place those arguments in their historical context. Instructor: Peter Capretto, Assistant Professor of Psychology, Culture, and Religion.

## Area V: Practical Theology

**PL 625<sup>3</sup> Wesley and Methodist Evangelism (3 hrs.)**

***On-Campus Concentrated Week: August 3-7 (Monday-Friday)***

This is an introduction to the biblical and theological foundations of evangelism and the local church as a center for evangelism. Attention is given to the content of the gospel, its communication through word, deed and sign, and the context of the recipients. This course will help students to better understand the challenge of intentionally communicating the gospel, by word, deed and sign, to all persons, within and without the local church. The course also explores practical ways of getting more laity involved in the ministry of evangelism. This course will also integrate in rural, generational and contextual approaches to evangelism that are increasingly important for congregations today. **No Prerequisites. This course will meet on campus August 3-7 from 8:30 am-5:00 pm CST.** Instructor: Dr. F. Douglas Powe, Jr., President and Mouzon Biggs, Jr. Professor of Methodist Studies.

**PT 515<sup>3</sup> Introduction to Chaplaincy Studies (3 hrs.)*****On-Campus Concentrated Week: August 10-14 (Monday-Friday)***

This course introduces ministry students to the academic study of chaplaincy broadly construed. It is designed to expose students to a selection of the common settings for professional chaplaincy, including but not limited to hospital, military, hospice, prison, campus, and community contexts. Students are thus invited to reflect critically on how spiritual care in chaplaincy is shaped by context. It is thus distinct from clinical courses in Clinical Pastoral Education (CPE), where academic credit is earned primarily through volume of clinical hours. While not primarily a clinical course, students are expected to develop basic competency and familiarity with the foundations of chaplaincy methods and research, which may require limited caregiving encounters. **No Prerequisites.** **This course will meet on campus August 10-14 from 8:30 am-5:00 pm CST.** Instructor: Dr. Jacob George, Affiliate Instructor of Chaplaincy Studies.

**Area VI: Faith and Public Discourse****AH 725<sup>3</sup> / DM 825.01<sup>3</sup> Political Pastoral Theology (3 hrs.)*****On-Campus Concentrated Week: October 12-16 (Monday-Friday)***

This course introduces ministry students to the political dimension of pastoral caregiving and theology. More specifically, it offers seminarians a basic framework for understanding how the theological principles of pastoral care call us to move beyond traditional counseling settings, and into social advocacy and political interventions. Toward this end, students will be invited to examine and identify strategies for offering pastoral care to their ecclesial and community setting, which include politically contentious topics. In the process, students are expected to analyze how matters of race, gender, sexuality, disability, and socio-economic status shape our pastoral decisions for political advocacy and witness. **This course will meet on campus October 12-16 from 8:30am-5:00pm.** **No Prerequisites.** Instructor: Dr. Peter Capretto, Assistant Professor of Psychology, Culture, and Religion.

**TC 900.01<sup>3</sup> / DPLC 731<sup>3</sup> Immersion Travel: BorderLinks (3 hrs.)*****Hybrid: Immersion Experience: (October 17-24) with required Zoom sessions***

A study trip that investigates the complex situation along the border between the United States and Mexico. This course is offered in cooperation with the BorderLinks organization of Tucson, Arizona. A \$550 immersion fee (non-refundable after travel and housing arrangements have been made) partially covering travel, food and lodging expenses will be assessed. **Students who wish to enroll in this course must fill out and submit an Immersion Course enrollment Form by May 15th.** Required Zoom class sessions will be held before and after travel (Mondays, Sept. 14 and 28; Monday Nov. 9 from 7:00-8:00 pm CST). Passport required. **Prerequisite:** Completion of one introductory course. Satisfies the immersion course requirement. Instructor: Kathy McCallie, Associate Professor of Ministerial Leadership and Ethics.

**COURSE FULL:** **TC 900.09<sup>2</sup> Immersion Travel: Washington, DC (3 hrs.)*****Concentrated Immersion Week: (August 1-9)***

This immersion course situates students in Washington, DC—the nation's capital and a global center of statecraft, public policy, and national history—to explore the dynamic relationship between theology, ministry, and public life. The DMV (DC, Maryland, Virginia) metropolitan area serves as both classroom and case study: a uniquely layered urban setting where congregational life, political power, nonprofit advocacy, and the ongoing negotiation of American identity converge within walking distance of one another. The central question guiding this course is: *How do faith communities, theological convictions, and ministerial practice engage—and get shaped by—the institutions of statecraft, public policy, and civic life in the United States, and what does this mean for contemporary ministry and public theology?* **Students who wish to enroll in this course must fill out and submit an Immersion Course enrollment Form by May 1<sup>st</sup>.** Instructors: Dr. Arthur Carter, Assistant Professor of New Testament, Dr Eric Gill, Director of Theological Field Education.

## SUMMER SEMESTER 2026

### Academic Course Offerings: DMin Students

SUMMER 2026

On Campus Concentrated Weeks (June 1-5 and June 8-12); Immersion Travel (June 9-18)

Course #	Title	Format	Details	Professor(s)
<b>HB 575 / DMIN 800.15</b>	Exegesis: Women in the Hebrew Bible	On-Campus Concentrated Week	June 8-12	Davison, Lisa
<b>TH 750 / DM 850</b>	The Theology and Ethics of Martin Luther King, Jr.	On-Campus Concentrated Week	June 1-5	Owens, Ray
<b>DPLC 731</b>	Immersion Travel: St. Croix	Immersion Experience: Concentrated Week	June 9-18	Lockhart-Gilroy Annie / Carter, Arthur
<b>DPLC 743</b>	Advanced Research Colloquy	On-Campus Concentrated Week	June 1-5	Capretto, Peter

On- Campus      Asynchronous      Synchronous

DMIN / Cross Listed for DMIN

## DMIN Course Descriptions – Summer 2026

**Note:** These courses are available for DMin students only.

### **HB 575<sup>3</sup> / DMIN 800.15<sup>3</sup> Exegesis: Women in the Hebrew Bible (3 hrs.)**

***On Campus Concentrated Week: June 8-12 (Monday-Friday)***

This course is designed as a survey of the Hebrew Bible from the perspective of the female character in these ancient stories, in an effort to uncover what can be known about these important women, including: personalities, actions, and faithfulness. Once more familiarity with these female characters has been gained, the course will discover ways in which these women and their stories may be introduced and integrated into the life of the community of faith (e.g., sermons, bible studies, pastoral care, etc.). **Prerequisite: HB 500. This course will meet on campus June 8-12 from 8:30 am-5:00 pm CST.** Instructor: Dr. Lisa W. Davison, Vice President of Academic Affairs and Dean and Johnnie Eargle Cadieux Professor of Hebrew Bible.


**TH 750<sup>3</sup> / DM 850<sup>3</sup> The Theology and Ethics of Martin Luther King, Jr. (3 hrs.)**

***On Campus Concentrated Week: June 1-5 (Monday-Friday)***

This course is an examination of the salient themes in the theology and ethics of Martin Luther King, Jr. Through careful reading of sermons, speeches, essays and books, students will identify and assess King's theological and ethical understanding of concepts such as justice, freedom, love, human dignity and nonviolent protest, to name only a few. Particular attention will be given to King's important leadership role in the Civil Rights movement and the ways this movement shaped and was shaped by his theology and ethics. **This course will meet on campus June 1-5 from 8:30 am-5:00 pm CST. No Prerequisites.** Instructor: Rev. Dr. Ray Owens, Affiliate Assistant Professor of Social Ethics and Black Church Studies.

**CHANGE IN DATE DESCRIPTION:**

**DPLC 731<sup>3</sup> Immersion Travel: St. Croix (3 hrs.)**

***Concentrated Immersion Week: June 9-18 (Tuesday 9/9-Thursday, 9/18)*** 

This travel course will be taught in two sections. One section will focus on the history and religious identities of St. Croix as a way of understanding a particular aspect of the African diaspora. The other section will focus ecotheology and ecojustice. Island communities are on the front lines of climate change. As the number of powerful storms increase and sea levels rise, island ecologies are changing rapidly and presenting a variety of struggles. We will explore topics with each section through conversations with island historians, politicians, marine biologists and local leaders. We will also experience the ecology of the island on land and in the water. As we learn about this island throughout various discussions and activities, the big question then becomes, what is the response of the public theologian? Instructors: Dr. Annie Lockhart-Gilroy, Associate Professor of Christian Education and Practical Theology; Dr. Arthur Carter, Assistant Professor of New Testament.

**DPLC 743<sup>3</sup> Advanced Research Colloquy (3 hrs.)**

***On Campus Concentrated Week: June 1-5 (Monday-Friday)***

This course provides DMin students with a structured group setting for self-directed learning, peer learning, and research-based learning. This course also fulfills the independent study requirement for particular specializations. Students will select a topic for study before the DMin session begins and spend the week focused on that topic in a variety of ways while developing and strengthening the inquiry forming, library research, information literacy, and bibliographic management skills necessary for students to engage in in-depth study and complete the DMin project. **This course will meet on campus June 1-5 from 8:30 am-5:00 pm CST.** Instructor: Dr. Peter Capretto, Assistant Professor of Psychology, Culture, and Religion.

## FALL SEMESTER 2026

### Academic Course Offerings: DMin Students

**FALL 2026**

Weekly on-campus courses run from August 24 through December 11 (excluding Concentrated Course Weeks and Thanksgiving Recess)

Course #	Title	Format	Details	Professor(s)
AH 725 <sup>3</sup> / DM 825.01 <sup>3</sup>	Political Pastoral Theology	On-Campus Concentrated Week	October 12-16	Capretto, Peter
DM 845 <sup>3</sup>	Preaching Justice: A Womanist Homiletic	On-Campus Concentrated Week	October 19-23	McDonald, Nicole
DMIN 808 <sup>3</sup>	The Biblical Message and the Praxis of God	On-Campus Concentrated Week	October 19-23	Carter, Warren
DMIN 809 <sup>3</sup>	Constructive Theology of Ministry	On-Campus Concentrated Week	October 12-16	Bessler, Joe
DMPR 901.1 <sup>3</sup>	Project Development Seminar I	Hybrid	Asynchronous with required Synchronous session August 27 (7:00-8:00 pm CST)	Lockhart-Gilroy
DMPR 903.1 <sup>3</sup>	Project Development Seminar II	Hybrid	Asynchronous with required Synchronous Session September 3 (7:00-8:00 pm CST)	Lockhart-Gilroy
DPLC 731 <sup>3</sup>	Immersion Travel: Borderlinks	Immersion Experience: Concentrated Week	October 17-24	McCallie, Kathy
NT 825.01 <sup>3</sup> / DM 800.01 <sup>3</sup>	New Testament Greek I	Synchronous	Mondays and Thursdays, 8:00 am - 9:15 am CST	Carter, Warren

Color Legend: On- Campus Courses    Asynchronous Courses    Synchronous Courses    Hybrid Courses    Cross Listed for DMin

## DMin Course Descriptions – Fall 2026

**Note: These courses are available for DMin students only.**

### NT 825.01<sup>3</sup> / DM 800.01<sup>3</sup> New Testament Greek I

***Synchronous (Mondays and Thursdays, 8:00 am – 9:15 am CST)***

This course provides an introduction to New Testament Greek. It requires sustained and regular learning of grammatical forms, patterns, structures and vocab. The fall semester course leads into the Spring semester course (NT 835 NT Greek 2) where, in addition to further linguistic work, an exegetical component will be added that meets the requirement for an NT exegesis course. **No Prerequisites.** Instructor: Dr. Warren Carter, LaDonna Kramer Meinders Professor of New Testament.

### AH 725<sup>3</sup> / DM 825.01<sup>3</sup> Political Pastoral Theology (3 hrs.)

***On-Campus Concentrated Week: October 12-16 (Monday-Friday)***

This course introduces ministry students to the political dimension of pastoral caregiving and theology. More specifically, it offers seminarians a basic framework for understanding how the theological principles of pastoral care call us to move beyond traditional counseling settings, and into social advocacy and political interventions. Toward this end, students will be invited to examine and identify strategies for offering pastoral care to their ecclesial and community setting, which include politically contentious topics. In the process, students are expected to analyze how matters of race, gender, sexuality, disability, and socio-economic status shape our pastoral decisions for political advocacy and witness. **This course will meet on campus October 12-16 from 8:30am-5:00pm. No Prerequisites.** Instructor: Dr. Peter Capretto, Assistant Professor of Psychology, Culture, and Religion.

### DM 845<sup>3</sup> Preaching Justice: A Womanist Homiletic

***On-Campus Concentrated Week (October 19-23)***

This course centers on the methodology, preaching prowess, and strategies of Black women. We will explore womanist thought and its foundations as a practice of applying these methodological commitments to our sacred speech on public platforms. We will explore different exemplars that serve as models for different ways of “preaching justice” and help us complicate what “justice” is and for whom it is focused. Students will leave with new methods and an in-depth understanding of a womanist homiletic that will serve any student in any tradition and/or vocational commitment. **This course will meet on campus October 19-23 from 8:30 am-5:00 pm CST.** Instructor: Dr. Nicole McDonald

### DMIN 808<sup>3</sup> The Biblical Message and the Praxis of God

***On-Campus Concentrated Week (October 19-23)***

This course will explore Biblical paradigms that define a theological approach to the practice of ministry. The Biblical themes chosen for emphasis in the course may vary from year to year based on the interests and preferences of the professor. **This course will meet on campus October 19-23 from 8:30 am-5:00 pm CST.** Instructor: Dr. Warren Carter, LaDonna Kramer Meinders Professor of New Testament.

**DMIN 809<sup>3</sup> Constructive Theology of Ministry*****On-Campus Concentrated Week (October 12-16)***

The foundational course in Theology, required of all DMin students, is designed to clarify and deepen students' theological perspectives as they begin their studies. The course prepares students for the final project by requiring students to situate the vital tasks, practices, and prayer-life of ministry within an explicit theological framework. Readings, in-class work, and assignments will encourage competence in understanding contemporary theological methods and skill in articulating a vision of the Christian faith for our time and context. Issues receiving special attention will include: the process of contextual description, clarity of one's own theological method, awareness of denominational perspective, and attention to the ethical implications of theology for the engagement of society and other religious traditions. **This course will meet on campus October 12-16 from 8:30 am-5:00 pm CST.** Instructor: Dr. Joe Bessler, Robert Travis Peake Professor of Theology.

**DMPR 901.1<sup>1</sup> Project Seminar I*****Hybrid: Asynchronous + Required Synchronous Session (August 27, 7:00-8:00 pm CST)***

This semester long asynchronous course provides an opportunity for students to share project research and development and receive feedback from one another, members of the faculty, and the DMin Director. Students enroll the first semester they enroll in the project proposal course. Instructor: Dr. Annie Lockhart-Gilroy, Associate Professor of Christian Education and Practical Theology.

**DMPR 903.1<sup>1</sup> Project Seminar II*****Hybrid: Asynchronous + Required Synchronous Session (September 3, 7:00-8:00 pm CST)***

This semester long asynchronous course provides an opportunity for students to share project research and development and receive feedback from one another, members of the faculty, and the DMin Director. Students enroll the first semester they enroll in the project course. Instructor: Dr. Annie Lockhart-Gilroy, Associate Professor of Christian Education and Practical Theology.

**TC 900.01<sup>3</sup> / DPLC 731<sup>3</sup> Immersion Travel: BorderLinks (3 hrs.)*****Hybrid: Immersion Experience: (October 17-24) with required Zoom sessions***

A study trip that investigates the complex situation along the border between the United States and Mexico. This course is offered in cooperation with the BorderLinks organization of Tucson, Arizona. A \$550 immersion fee (non-refundable after travel and housing arrangements have been

made) partially covering travel, food and lodging expenses will be assessed. **Students who wish to enroll in this course must fill out and submit an Immersion Course enrollment Form by May 15th.** Required Zoom class sessions will be held before and after travel (Mondays, Sept. 14 and 28; Monday Nov. 9 from 7:00-8:00 pm CST). Passport required. **Prerequisite:** Completion of one introductory course. Satisfies the immersion course requirement. Instructor: Kathy McCallie, Associate Professor of Ministerial Leadership and Ethics.

## What You Need to Know Before Registering

### When should I register for classes in the Summer/Fall 2026 semesters?

Continuing Phillips degree-seeking students and graduate certificate students must register for Summer, August term, and Fall 2026 courses **Monday, March 23 – Friday, April 10, 2026**. If you don't register by the designated deadline, you may inconvenience your adviser and delay your graduation since classes may fill up and close. Further, missing the primary registration period for Fall 2026 means waiting until July 31, 2026 to enroll and delaying disbursement of book scholarship funds. Please note: In all cases, students whose accounts are in arrears must see the [Director of Student Accounts](#) before they may begin the registration process.

### How do I go about registering for classes?

First, make an appointment with your adviser, who will help you select the courses you should take. When a schedule of courses has been decided with your adviser, fill out an enrollment form (including the number of hours), which can be found on Canvas in the Academic Resources Site, Student Resources, Student Forms. Copies of the enrollment form can also be found in the Student Commons. Return your completed enrollment form to the Registrar by **April 10**.

### If I am a new student or audit student, when can I register?

New and audit students may register for August term and Fall 2026 courses beginning **Monday, April 13**. If you are a new student, you will be contacted by the Registrar, who will introduce you to the enrollment process and assign you to an adviser. Your adviser will assist you with course selection and submit your initial enrollment form to the Registrar.

### Can I audit a class?

Individuals motivated by a desire for personal growth rather than an accumulation of credit hours may audit selected courses at the cost of \$40.00 per credit hour. If you are interested in auditing a class, please contact the Director of Recruitment and Admissions, Ulysses Allen, at [ulysses.allen@ptstulsa.edu](mailto:ulysses.allen@ptstulsa.edu).

### How many hours should I plan to take?

For every 3-hour course you enroll in, please plan to invest an average of 10 hours a week in reading and writing/posting. Thus, if you plan to take 9 hours for a semester, you will need to engage approximately 30 hours a week in your academic studies.

### How do I enroll in independent research?

After consulting with the professor who will lead this course for you, you must file a request to register for an independent study in the seminary Registrar’s office with all appropriate signatures by the first day of the semester. Enrollment and Independent Research Forms must include the complete course title, bibliography, and assignments. Enrollment forms will not be processed without the Independent Research Form, found on Canvas in the Academic Resources Site, Student Resources, Student Forms.

### When can I expect a book list and syllabus for my classes?

Seminary courses are offered in several formats (i.e., 13-week, online, weekend, concentrated-week courses, January-term, and August-term intensive courses). The grid below provides guidelines for access to book lists and syllabi.

Book List Available to Students	Syllabus Available to Students	
August Term – April 15	13 week on-campus class	First day of the semester
Fall Term – April 15		
January Term – October 12	13 week online class	First day of the semester
Spring Term – October 12		
Summer Term – March 6	Intensive on-campus week-long course	First day of the semester
<b>Book lists available in Canvas:</b>	Hybrid and	First day of the semester
Academic Resources Site - Book Lists	Weekend on-campus course	
Students are welcome to purchase eBook versions of textbooks. However, the responsibility for coordinating page numbers and citations rests with the students.	January, August and Summer Term	Thirty calendar days prior to the first-class meeting*

\*Or next business day if it falls on a weekend or holiday

### When will my course be turned on in Canvas?

Canvas courses will open no later than the first day of the fall and spring semesters. Canvas courses for the January, August and Summer terms will open thirty calendar days prior to the first class meeting. If your course does not show up on the first day, please contact Sharon Russ in the Academic Dean’s Office at [sharon.russ@ptstulsa.edu](mailto:sharon.russ@ptstulsa.edu).

## What do I need to know about coursework for various intensive course formats?

### On-Campus Concentrated Week/Weekend Courses

- Regardless of format, courses begin on the first day of the session.
- These courses convene for an intensive week or two weekends during the semester compressing class contact hours into a limited period of time.
- Professors expect students to begin **reading and working on assignments prior to the first class session**. Normally, they will also expect students to **complete research and writing assignments after the date of the last class session**. Despite the intensive schedule for class meetings, such seminary courses should be understood to require academic work throughout the entire semester.
- During concentrated course weeks, all other courses do not meet.
- Students who enroll in weekend intensive courses should also be aware that **13-week on-campus, synchronous, and asynchronous courses continue to meet, and that course work for 13-week and weekend courses will overlap**.

### Hybrid Courses

- Hybrid courses combine a mix of two of the following course formats: asynchronous, synchronous, and on-campus during the semester. When appropriate, **professors will announce dates and times of synchronous components in the course descriptions found at the end of this schedule or in the course syllabus**.
- Professors may expect students to begin **reading and working on assignments prior to the first class session**. Normally, they will also expect students to **complete research and writing assignments after the date of the last class session**. Despite the intensive schedule for class meetings, such seminary courses should be understood to require academic work throughout the entire semester.
- Students who enroll in hybrid courses should also be aware that **13-week on-campus, synchronous, and asynchronous courses continue to meet, and that course work for 13-week and hybrid courses will overlap**.
- Please be sure you can participate in all class sessions regardless of format.

### Immersion Courses

- These courses convene for an intensive timeframe during the academic term.
- Professors expect students to begin **reading and working on assignments prior to the first class session**. Normally, they will also expect students to **complete research and writing assignments after the date of the last class session**. Despite the intensive schedule for class meetings, such seminary courses should be understood to require academic work throughout the entire semester.
- Additional synchronous meetings may be required in preparation for and follow-up to the travel dates. Professors will make such dates available in the course syllabus.

It is the responsibility of all students who register for concentrated week, concentrated weekend, hybrid and/or immersion courses to obtain reading lists and course syllabi when available, as noted in the above grid. **Book lists and syllabi are posted on the Academic Resources Site in Canvas.** Any and all assignments due prior to the first meeting of intensive classes will be described in the course syllabus.

### How do I get my textbooks?

Phillips Theological Seminary provides degree-seeking students with a textbook scholarship to cover the anticipated cost of required textbooks. After registering for courses, visit the **Academic Resources Site in Canvas** to access your course textbook lists. Order your required textbooks through the book supplier of your choice.

Disbursement of book scholarship funds will occur as follows:

- For students who enroll during the registration period, Financial Aid will credit your student account the maximum amount allowed for the required textbooks for each course in which you are enrolled. The Business Office will disburse funds on:
  - **June 15** - August Term and Fall courses
  - **November 15** - January Term and Spring courses
  - **April 15** - Summer courses
- **Students who register late will not be guaranteed funds before classes begin.** Late enrollment scholarship fund credits will be dispersed during the week of September 21, 2026. If you are unable to purchase your textbooks before funds are disbursed, complete the [Textbook Scholarship Advance Request](#) form to request early access to your scholarship funds. Funds will be sent using the payment listed on your student account. Instructions for direct deposit are provided here [How Do I Set Up Direct Deposit](#).
- If you drop a course after receiving textbook scholarship funds, your financial aid will be adjusted to reflect your updated enrollment.

For questions about the book scholarship, please contact the Financial Aid Officer, Todd Mantock at [todd.mantock@ptstulsa.edu](mailto:todd.mantock@ptstulsa.edu) or (918) 270-6451. For information or help on eRefund or disbursements, please contact the Director of Student Accounts, Ann Nelson, at [bursar@ptstulsa.edu](mailto:bursar@ptstulsa.edu) or (918) 270-6468.

**NOTE: Students are expected to obtain books before the first day of class.** The library is not responsible for obtaining an Inter-library book loan (ILL) for course textbooks or for copying or scanning pages from required books for student use. Though textbooks for each course are available on reserve in the library, they cannot be checked out or removed from the premises.

## What equipment do I need for online or videoconference coursework?

Online education requires particular tools. Our technology philosophy is to use the least bandwidth possible in order to make the education we offer accessible to the broadest number of potential students. Students should plan on having:

- A laptop or desktop computer, preferably running Windows 10 or Mac 12.X or higher operating system; more memory (RAM) will allow more applications, such as your online course and Microsoft Word, to be open and speed up your computer  
*\*Note: An update to Windows 11 is forthcoming in Fall 2025*
- All students are provided Office 365, and it is compatible with both Mac and Windows; students are expected to utilize this software for coursework and should not use older software versions
- Reliable, high-speed Internet, 5 – 15 Mbps. Check your speed at [fast.com](https://www.fast.com)
- Speakers and a microphone; a combination headset with microphone solution is recommended for all interactive and synchronous videoconference class sessions
- A webcam

Students should be aware that some courses will require social media activities or activities involving other third-party websites and/or apps other than those the Seminary contracts with. If such an assignment is required for the course, it will be noted in the course description. Please contact instructors in advance of enrolling to address any questions or special concerns about technology use in the course.

The Phillips faculty and staff primarily use up-to-date Windows software so your use of compatible software will make things easier for you. Also, you should be aware that connectivity speeds, which affect the quality of your internet connection, vary with your supplier, time of day, and location. No matter how much they want to help you, Phillips staff members cannot fix this.

## What do I need to know when attending class via Synchronous Videoconferencing (Zoom)?

Remember to have your video feed turned on (this is for attendance purposes).

- Mute your microphone when you are not speaking
- Turn camera on (unless permission is given by instructor)
- Access your class from a quiet location away from noise and activity that might distract you, your classmates, or your professors (For example, do not access your class while driving in the car!)
- Set your Zoom space up in an area where you can easily access class textbooks and take notes

- Familiarize yourself with [Zoom tools](#) like the “raise your hand” and “chat” features
- Use the chat tool for class-related conversations topics
- Run Zoom program updates from time to time

### Can I attend a single class via Zoom?

In extenuating circumstances, students may petition for permission to participate via Zoom in a single session of a course offered on-campus by completing the “Synchronous Videoconferencing Registration Form” (available on Canvas in the Student Service Site, Registrar Forms). Submit the completed form to [Sharon Russ](#), Executive Assistant to the Dean and the Faculty, 48 hours, if possible, in advance of the identified class session. The associated fee for the petition will be added to the student’s bill. The petition is subject to approval and is not guaranteed.

### How do Zoom courses impact my residence hours?

Up to half of the in-residence hours for each degree can be met by taking courses listed as Synchronous in the Course Listing. Remaining in-residence hours must be fulfilled through courses identified as on-campus, immersion, and hybrid (asynchronous with 51% of contact hours on campus or courses listed as both synchronous and on campus with no asynchronous hours).

Faculty will abide by the format of a class listed in the course listing. **Students may not petition a faculty member to take a course listed as on-campus or asynchronous via Synchronous Videoconferencing.**

For courses offered via synchronous videoconferencing students must complete and return a “Synchronous Videoconferencing Request Form” by the date indicated on the current semester course schedule.

### What if I have a disability?

Phillips recognizes disability as an aspect of diversity vital to the seminary community and society. Phillips Theological Seminary strives to identify opportunities for the learning environment to be accessible and inclusive to all members of the Phillips community and make Disability Resources available to qualifying students. Students with disabilities can begin the collaborative process of accessibility by contacting [Anne Carter Walker](#), Associate Dean of Academic and Student Affairs, to develop solutions or to implement reasonable accommodations. (No documentation will result in a waiver of Phillips’ admissions policies, expectations regarding acceptable behavior, or course objectives and requirements, including attendance policy.) Disability Resources include developing a partnership with the student through an interview process, review of medical records, and previous learning history to identify resources and strategies for full participation in the learning community. Accommodation cannot be made for a student who has not completed the steps outlined above. For details, see [Disability Resources](#) on the Phillips Theological Seminary website.

### What if I need help with travel expenses?

Any student who is currently enrolled in a degree program at Phillips Theological Seminary and lives at least 100 miles (round trip) from campus (or attends a class located at least 100 miles from their residence) may apply to the Office of Student Services for a travel grant to offset transportation and lodging expenses.

Funds may be used for travel, lodging, and meal expenses incurred as a direct result of the student's progress toward completion of a degree at Phillips Theological Seminary. Maximum funding is \$500 per academic term per student (not to exceed \$1,500 in an academic year). For more information, contact Tammye Jurena at [tammye.jurena@ptstulsa.edu](mailto:tammye.jurena@ptstulsa.edu) or (918) 270-6406. Students may also apply at [Student Travel Grant Application](#).

### What if I am struggling academically?

The seminary is deeply invested in the academic success of all students. Students facing academic challenges are encouraged to discuss their concerns with their professors and advisors. Additionally, the Writing Program assists students in developing the skills needed to succeed in seminary, by providing them with writing and research support, including individual tutoring. For more information on the Writing Program, contact Katherine Casey, Assistant Dean of the Library & Instruction Librarian, at [katherine.casey@ptstulsa.edu](mailto:katherine.casey@ptstulsa.edu).

### What else do I need to know before starting classes?

Students are expected to maintain a ptstulsa.edu email account in order to facilitate communication and to access course information and assignments via the Internet. Students should check regularly for email sent by Phillips faculty and staff. **Please note: Security prevents forwarding your Phillips email account to a private email account.**

In addition, Phillips publishes an electronic directory of students every semester that **includes name, home address, telephone numbers, Phillips email address, degree information, and a student's denomination**. Students must notify the Registrar by September 8, 2026 if they do not wish to have any or all of this information, including denomination, listed in the directory. Changes in contact information must be reported immediately to the office of the Registrar. We do not provide the directory to individuals or organizations outside the seminary. Likewise, Phillips students should respect the fact that directories and the information they contain are intended only to facilitate appropriate communication within the Phillips community.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. Notification of these rights is printed annually in the student handbook which can be accessed in the Academic Resources Canvas course, Handbook, Services, and Resources section. Please contact Virginia Thompson, Registrar, if you have questions about these rights or the Phillips student directory.

Phillips Seminary is guided by the safety protocols and recommendations advocated by the Tulsa Health Department and the CDC. Faculty members reserve the right to mandate masks in their classrooms. Students are required to follow the guidance of the faculty member who is teaching their course.

### What if I need to add a course?

A student may not add a course beyond the first week of a fall or spring semester, regardless of course schedule configuration (e.g., weekly, weekend, concentrated, arranged, online). **In a January, August, or Summer term, courses must be added at least three weeks prior to the beginning of the term.**

### What if I need to drop a course (Fall or Spring Semesters)?

If you need to drop a course after it starts, the following policy applies:

1. During the first two weeks of a semester (Fall or Spring,) a course may be dropped for any reason. No record appears on the transcript.
2. In the third through the eighth week of a semester (Fall or Spring,) a course may be withdrawn from for any reason. Course withdrawals will be listed on the transcript with a “WD” indicating withdrawal. Loan students should discuss possible ramifications with [Todd Mantock](#), Financial Aid Officer. *(Please note underlined policy change.)*
3. After the eighth week of a semester (Fall or Spring,) one may withdraw from a course and receive a grade of “WD” only for verified extenuating circumstances of a non-academic nature. A written petition explaining the extenuating circumstances must be presented to the Registrar. If, after a process of review by the Registrar, course instructor, and Academic Dean that petition is approved, a “WD” will appear on the transcript. If the petition is not approved, the course instructor will assess the student’s performance up to the date of the student’s request to withdraw, and a grade will be issued and will appear on the transcript. Students may appeal a negative decision to the Degree Programs Committee.

If you are unable to be on campus, you may use the following drop/withdrawal procedure:

- To drop a course during the first two weeks of the semester you may either notify the Registrar via email or forward a completed copy of the Change of Enrollment Form with adviser’s signature to [virginia.thompson@ptstulsa.edu](mailto:virginia.thompson@ptstulsa.edu). Include the reason for dropping the course. Requests to drop a course will not be taken over the phone.
- To withdraw from a class after the third week, you must fill out a Change of Enrollment form and return it to the Registrar’s office.
- If you are unable to return for the semester, please notify the Registrar and your adviser.

The Change of Enrollment Form for adding and dropping courses is available in the student commons or on Canvas in the Academic Resources Site. Change of Enrollment forms will be processed the day they are received in the Registrar's office.

### Tuition Refund Policy (Fall or Spring Semesters)

If a completed drop slip is returned to the Registrar's Office (email and faxes are accepted), tuition refunds are applied as follows:

- |  |       |
|--|-------|
| • Within the first two weeks of the semester   | 100%* |
| • Within the first three weeks of the semester | 80%   |
| • Within the first four weeks of the semester  | 50%   |
| • Beyond the first four weeks of the semester  | 0%    |

\* **All fees are non-refundable after the second week.**

This tuition refund policy applies equally to students enrolled in all courses of a semester regardless of format. The refund policy is subject to change upon notification.

### What if I need to drop a course (Summer, August, January Sessions)?

If you need to drop a course after it starts, the following policy applies:

1. From the end of registration and prior to the first day of class of a session (Summer, August, or January,) a student may drop a course for any reason. No record appears on the transcript. Notify the Registrar via email or Change of Enrollment Form with adviser's signature to [virginia.thompson@ptstulsa.edu](mailto:virginia.thompson@ptstulsa.edu).
2. On the first day of class of a session (Summer, August, or January,) a student may withdraw from a course for any reason. Course withdrawals will be listed on the transcript with a "WD" indicating withdrawal. Loan students should discuss possible ramifications with Todd Mantock, Financial Aid Officer, at [todd.mantock@ptstulsa.edu](mailto:todd.mantock@ptstulsa.edu). *(Please note underlined policy change.)*
3. On the 2<sup>nd</sup> day of class or later of a term (Summer, August, or January,) a student may withdraw from a course and receive a grade of "WD" only for verified extenuating circumstances of a non-academic nature. A Change of Enrollment Form and written petition explaining the extenuating circumstances must be presented to the Registrar. If, after a process of review by the Registrar, course instructor, and Academic Dean that petition is approved, a "WD" will appear on the transcript. If the petition is not approved, the course instructor will assess the student's performance up to the date of the student's request to withdraw, and a grade will be issued and will appear on the transcript. Students may appeal a negative decision to the Degree Programs Committee.

If you are unable to be on campus, you may use the following drop/withdrawal procedure:

- To drop a course prior to the first day of class you may either notify the Registrar via email or forward a completed copy of the Change of Enrollment Form with adviser’s signature to [virginia.thompson@ptstulsa.edu](mailto:virginia.thompson@ptstulsa.edu). Include the reason for dropping the course. Requests to drop a course will not be taken over the phone.
- To withdraw from a class on the second day of the course or later, you must fill out a Change of Enrollment form and return it to the Registrar’s office.
- If you are unable to return for the semester, please notify the Registrar and your adviser.

The Change of Enrollment Form for adding and dropping courses is available in the student commons or on Canvas in the Academic Resources Site. Change of Enrollment forms will be processed the day they are received in the Registrar’s office.

### Tuition Refund Policy (Summer, August, January Sessions)

If a completed drop slip is returned to the Registrar’s Office (email and faxes are accepted), tuition refunds are applied as follows:

- |  |       |
|--|-------|
| • From the end of registration and prior to the first day of class | 100%* |
| • On the first day of class  | 80%   |
| • On the 2 <sup>nd</sup> day of class                              | 50%   |
| • Beyond the second day of class                                   | 0%    |

**\* All fees are non-refundable after the first day of class.**

This tuition refund policy applies equally to students enrolled in all courses of a semester regardless of format. The refund policy is subject to change upon notification.

### Incompletes

Students who take an “incomplete” for a course should be aware of this policy. “Incompletes” will render the following registration restrictions.

- |                               |   |
|-------------------------------|---|
| 1 Incomplete .....            | Student can enroll in no more than 9 hours in the next semester                     |
| 2 Incompletes .....           | Student can enroll in no more than 6 hours in the next semester                     |
| 3 Incompletes .....           | Student can enroll in no more than 3 hours in the next semester                     |
| More than 3 Incompletes ..... | Student cannot enroll for the next semester until at least 1 incomplete is finished |

The maximum number of extensions for an incomplete will be two (90 days). Extensions are not automatic.

The Summer 2026 deadline to request an incomplete is **July 10**. Fall 2026 deadline to request an incomplete is **December 4**. The request for an incomplete and request for an extension of an incomplete forms are located on the Academic Resources site in Canvas, Registrar Forms. A student is only eligible to request an incomplete if they have met all course attendance requirements.

### What if I still have questions about procedures?

If you're still not sure what to do after reading this document carefully, or you have additional questions, feel free to contact your adviser, the Registrar, [virginia.thompson@ptstulsa.edu](mailto:virginia.thompson@ptstulsa.edu), the Executive Assistant to the Dean and Faculty, [sharon.russ@ptstulsa.edu](mailto:sharon.russ@ptstulsa.edu), or the Academic Dean, [lisa.davison@ptstulsa.edu](mailto:lisa.davison@ptstulsa.edu).

## Tuition, Fees, and Billing

### What are the tuition and fees for Fall 2026?

For a full list of tuition and fees, visit the [Financial Information](#) section of the *Phillips Catalog*, pages 16-17.

Tuition (master's degree student) .....	\$480.00 per semester hour
Tuition (diploma, graduate certificate, or special student).....	\$140.00 per hour (no tuition aid awarded)
Audit Fee .....	\$ 40.00 per semester hour
General Student Fee per semester for all credit-seeking students.....	\$125.00
Change of Enrollment Fee .....	\$ 25.00
Fee for Incomplete (per course) .....	\$ 25.00 if filed by deadline; \$ 40.00 if filed after deadline
Videoconference fee per class session .....	\$ 25.00

For full information concerning student billing and payments, please visit the Student [Billing and Payments](#) page on our website.

### How do I pay my tuition and fees?

Tuition and fees are due in full the first week of the semester, although a deferred payment plan may be arranged. Students will be informed of payment options at the beginning of the Fall 2026 term. Students with account balances should speak to the [Director of Student Accounts](#) before enrolling. Financial arrangements should be made before you attend the first class of a term. Students will be responsible for any costs incurred by the seminary in collecting delinquent student accounts.

Please mail payments to: Phillips Theological Seminary, ATTN: Ann Nelson, Director of Student Accounts, 901 North Mingo Road, Tulsa, Oklahoma 74116-5612. Credit card payments, ACH payments and 529 plan payments can be made through the Sonis Student Portal (Financial/Billing and

Payments/Transact Payments/Make a Payment). Payments via cash or check may also be made in person with the Director of Student Accounts or another representative of the Business Office or may be made via check by mail.

### Student Financial Responsibility Agreement

In order to align with best practices in higher education and to be more transparent regarding billing policies, the Phillips Theological Seminary business office has developed the attached [Student Financial Responsibility Agreement](#). This form must be reviewed, signed, and returned to the Director of Student Accounts before you can enroll in future courses. To avoid interruption in enrolling in courses for Fall 2026, please review, sign, and return before March 20, 2026.

For more information on student billing, fees, and refunds, visit the Billing and Payments page on the Phillips website at <https://ptstulsa.edu/student-payments/>.

## Financial Aid

### What if I need financial aid?

As of Spring 2025, Phillips provides increased tuition assistance to degree-seeking students so that no deserving student is denied the opportunity to obtain a theological education because of the cost. Phillips now provides financial assistance on the following scale:

- DOC/UCC students receive tuition aid scholarships that will cover **100%** of their qualifying tuition costs
- Underrepresented groups receive tuition aid scholarships that will cover **100%** of their qualifying tuition costs
- All other students receive tuition aid that will cover **80%** of their qualifying tuition costs

Students who apply for federal loans must complete the Free Application for Federal Student Aid (FAFSA) online at <https://studentaid.gov/h/apply-for-aid/fafsa> and contact Todd Mantock, Financial Aid Officer, at [todd.mantock@ptstulsa.edu](mailto:todd.mantock@ptstulsa.edu). Seminary tuition aid scholarships are automatically renewed each year provided the student:

- Writes a thank-you letter to their donor(s) by the deadline specified; (students will receive instructions from the Office Student Services.)
- Maintains satisfactory academic progress by sustaining a 2.50 cumulative GPA. Students whose cumulative GPA falls below 2.50 will be placed on academic probation.

Students may continue to receive seminary aid while on academic probation, provided they demonstrate satisfactory academic progress, as outlined in the Financial Aid Handbook. Please see the Financial Aid Handbook in the Academic Resources Site in Canvas for a complete guide to our Financial Aid policies and procedures.

**Students are expected to obtain books before the first day of class.** The library is not responsible for obtaining an Inter-library book loan (ILL) for course textbooks or for copying or scanning pages from required books for student use. Though textbooks for each course are available on reserve in the library, they cannot be checked out or removed from the premises.

### The Fine Print Regarding Financial Aid at Phillips Seminary:

Seminary tuition aid scholarships are normally granted for no more than the total number of credit hours required in the degree program in which a student is enrolled. In exceptional circumstances, a student may receive up to three additional semester hours of tuition aid. In all cases, credit hours taken beyond the six additional hours required for completion of the student's current academic program will not be eligible for tuition aid.

Students are allowed to withdraw from six credit hours with no financial repercussions. If they withdraw from courses once the six credit hour limit has been reached, they will be responsible for repaying the full amount of tuition aid scholarship awarded for the withdrawn courses.

If you receive a grade of "F" in a course, you will need to repay part or all of the Seminary tuition aid you received for that course:

- First failed course: Repay 50% of the tuition aid awarded for that course
- Second failed course: Repay 75% of the tuition aid awarded for that course
- Third and any additional failed courses: Repay 100% of the tuition aid awarded for that course
- Courses failed due to Academic Misconduct require full repayment of tuition aid

Students receiving Federal Direct student loans must successfully complete at least 6 hours per semester and maintain a 2.50 cumulative GPA in order to maintain satisfactory academic progress for loan eligibility. According to federal regulations, a student cannot exceed the identified borrowing limits per academic year (\$20,500 unsubsidized).

Students who anticipate using any of the various educational veteran benefits programs are reminded to report this information to the financial aid officer at the time of enrollment.

For more information on financial aid, including emergency and financial need scholarships, contact Todd Mantock, Financial Aid Officer at [todd.mantock@ptstulsa.edu](mailto:todd.mantock@ptstulsa.edu).

## Projected Courses – Spring 2027

**PLEASE NOTE:** Subject to change. Offered for planning purposes only.

### JANUARY TERM 2027

On-Campus (Concentrated Week)

Course #	Title	Format	Details	Professor(s)
DMIN 807	Pastoral Leadership and Practical Theology in Context	On Campus Concentrated Week	January 4-8, 2027	TBA
DMPR 900	Research Methodology & Methods	On Campus Concentrated Week	January 4-8, 2027	Lockhart-Gilroy, Annie
PR 675 / DPLH 729	Preaching Toward Social Transformation	On Campus Concentrated Week	January 4-8, 2027	TBA

Color Legend: Master's Courses    DMIN Courses  
 On-Campus Courses    Asynchronous Courses    Synchronous Courses

### SPRING 2027

Weekly on-campus courses run from January 25 through May 14 (excluding Concentrated Course Weeks and )

Course #	Title	Format	Details	Professor(s)
AH 650	Religion and Politics	On Campus Concentrated Weekends	Feb 11-13; Apr 15-17	Bessler, Joe
CE 535	Teaching and Learning in the Community of Faith	On Campus Concentrated Week	March 8-12	Anne Carter Walker
DS 550	United Methodist History	TBD	TBD	TBA
FDC 501	Invitation to the Seminarian's Journey	Hybrid	On Campus January 19-21 with required Synchronous sessions	Davison, Lisa
FDC 700	Theology and Social Justice: Theories and Methods	On Campus Concentrated Week	TBD	TBA
HB 500	Introduction to the Hebrew Bible	On Campus or Synchronous	TBD	Chukka, Helen
HB Elective	To Be Announced	Asynchronous		Chukka, Helen
HC 504	History of Christianity II	TBA		Stork, Hannah

SPRING 2027

HC Elective	To Be Announced	TBD	TBD	Stork, Hannah
NT 500	Introduction to the New Testament	Asynchronous		Carter, Arthur
NT 600.13	Exegesis: Paul's Letter to the Romans	Hybrid	Asynchronous with On-Campus concentrated weekend April 8-10	Carter, Warren
NT 835	New Testament Greek II Greek Exegesis	Synchronous	Mondays and Thursdays, 8:00 am – 9:15 am CST	Carter, Warren
PT 520	Theory and Practice of Spiritual Care	Asynchronous		Capretto, Peter
PR 500	The Art and Practice of Preaching	On Campus Concentrated Week	Mar 15-19	Utley, Allie
TFE 510	Theological Field Education II	Hybrid	Synchronous Tuesdays 1:00 pm - 2:15 pm with Asynchronous Coursework	Gill, Eric
TH 500 <sup>3</sup>	Introduction to Theology	On Campus	TBD	Bessler, Joe

Color Legend: Master's Courses      DMIN Courses  
 On- Campus Courses      Asynchronous Courses      Synchronous Courses

## Academic Calendar (Summer 2026 – Fall 2028)

<b>Summer</b>	<b>2026</b>	<b>2027</b>
Concentrated Course Week 1	Jun 1-5	Jun 7-11
Concentrated Course Week 2	Jun 8-12	Jun 14-18
Immersion Intensive Week	Jun 9-18	TBD
Juneteenth Holiday (seminary closed)	Jun 19	Jun 21
Independence Day (seminary closed)	Jul 3	Jul 5
Incomplete Request Deadline (Master's/DMin)	Jul 10	Jul 9
<b>Master/DMin Student Grades Due (Summer)</b>	Aug 17	Aug 16
<b>Fall</b>	<b>2026</b>	<b>2027</b>
Registration reopens for Fall	Jul 31	Jul 30
A-Term Week 1	Aug 3-7	Aug 2-6
A-Term Week 2	Aug 10-14	Aug 9-13
<b>Master/DMin Student Grades Due (Summer)</b>	Aug 15	Aug 15
<b>New Student Orientation</b>	Aug 18-20	Aug 17-19
First Day of Classes	Aug 24	Aug 23
Labor Day (seminary closed)	Sep 7	Sep 6
Student Disbursement Date	Sept 21	Sept 20
Concentrated Course Week 1	Oct 12-16	Oct 11-15
Pride@Phillips Event	Oct 13	Oct 12
Withdrawal Deadline	Oct 16	Oct 15
Concentrated Course Week 2	Oct 19-23	Oct 18-22
Registration	Oct 26-Nov 6	Oct 25-Nov 5
New Student Registration (Spring)	Nov 9	Nov 8
Indigenous North Americans History/Culture Event	Nov 10	Nov 9
Thanksgiving Recess (no classes)	Nov 23-27	Nov 22-26
Thanksgiving Holidays (seminary closed)	Nov 25-27	Nov 24-26
Incomplete Request Deadline	Dec 4	Dec 3
Last Day of Classes	Dec 11	Dec 10
BCTAAFL Celebration Dinner	Dec 11	Dec 10
Winter Break (seminary closed)	Dec 25-31	Dec 25-31

<b>Spring</b>		<b>2027</b>
Master's/DMin Student Grades Due (Fall Term)	Jan 4, 2027	Jan 3, 2028
New Year's Day (seminary closed)		Jan 1
Master's/DMin Student Grades Due (Fall Term)		Jan 4
Registration reopens for Spring 2025		Jan 4
J-Term Week		Jan 4-8
Remind and Renew		Jan 13-14
<b>Spring (continued)</b>		<b>2027</b>
MLK Jr. Day (seminary closed)		Jan 18
New Student Orientation		Jan 19-21
First Day of Classes		Jan 25
Ash Wednesday		Feb 10
Student Disbursement Date		Feb 22
Concentrated Course Week 1		Mar 8-12
Concentrated Course Week 2		Mar 15-19
WD Deadline		Mar 19
Registration (Summer/Fall)		Mar 22-Apr 2
Holy Week Recess		Mar 22-26
Good Friday (seminary closed)		Mar 26
Easter Monday (seminary closed)		Mar 29
New Student Registration (Summer/Fall)		Apr 12
Tulsa Race Massacre Lecture		Apr 26
Incomplete Request Deadline		May 7
Senior Grades Dues		May 7
Awards Day		May 11
Last Day of Classes & Senior Banquet		May 14
Graduation		May 15
Memorial Day (seminary closed)		May 31
Master's/DMin Grades Due (J-Term, Spring)		Jun 1
Master/DMin Student Grades Due (Summer)		Aug 16