



Doctor of Ministry Schedule January 2024

Interim Program Director:

Dr. Annie Lockhart-Gilroy

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Below you will find the January 2024 DMIN schedule along with additional helpful details, intended to assist you in planning for your next DMIN program experience. Please consult the DMIN Handbook for additional program details.

Schedule

The January 2024 DMIN classes will be in session the week of January 8-12. Please block this week off on your calendars. Classes will meet on campus with required synchronous sessions on several Thursday evenings from 7-9:15 p.m. Central. Some additional asynchronous work in Canvas may be required. Each professor will determine their Zoom dates and those will be published on the course booklists. **DMPR 905 will be offered on Saturday, January 13th, 9:00 am - Noon via Zoom.**

Classes being offered in January 2024:

Course #	Course Title	Professor	Track
DMPR 905	Project Development Seminar II	Dr. Kathy McCallie	(ALL)
DPLH 730	Seminar in Preaching: Preaching Across Platforms *	Dr. Chelsea Yarborough	Homiletics - Specialization
DMPR 900	Research Methodology and Methods *	Dr. Annie Lockhart-Gilroy	(ALL)

* Notes: Credit hours will be applied based upon student's DMin plan year requirement.

Revisions to the DMIN program have brought more opportunities for DMIN students to take classes offered during concentrated weeks in mid-October as well as online or hybrid courses during Spring and Fall semesters.

Projected June 2024 Courses:

Course #	Course Title	Professor	Track
DMPR 905	Project Development Seminar II	Dr. Kathy McCallie	(ALL)
DMIN 807	Pastoral Leadership and Practical Theology in Context	Dr. Kathy McCallie	FOUNDATION
DPLC 743	Advanced Research Colloquy	Dr. Annie Lockhart-Gilroy	Improvitational Specialization
DPLC 731	Immersion Experience: Ferguson, MO	Dr. Eric Gill	Intercultural Specialization
DPLH 720	Core Homiletic Seminar I	Dr. Allie Utley	Homiletics Specialization

(NOTE: These are subject to change based on student need and faculty availability)

Projected October 2024 Courses:

Course #	Course Title	Professor	Track
DMPR 905	Project Development Seminar II	Dr. Kathy McCallie	(ALL)
DMIN 808	Biblical Message & Praxis of God: Reading the New Testament in the Context of Empire (3 hrs.)	Dr. Warren Carter	FOUNDATION
DMIN 807	Pastoral Leadership and Practical Theology in Context	Dr. Chelsea Yarborough	FOUNDATION

[Hybrid Course Format Details](#)

The DMIN curriculum is offered in a hybrid format. Students can expect to be in class one week (Monday through Friday) and then complete additional course work through asynchronous online venues and synchronous video conferencing. Video sessions will be scheduled on Thursday evenings, 7-9:15 pm Central and each professor will post those dates on course book lists. (Book lists are published during the first two weeks of March for the June session, the first two weeks of July for the October session, and the first two weeks of October for the January session). (See “Enrollment Issues: Requirements” in the 2023-24 DMIN Handbook for more details.)

[Immersion Courses](#)

DPLC 731 International/National Immersion Experience: The next immersion course is projected for Summer, 2024 in commemoration of the 10th anniversary of the shooting of Michael Brown and unrest that followed in Ferguson, Missouri. For more information about this course, contact the [Academic Affairs Office](#).

[Project Courses](#)

This January, the 905 Project Development Seminar II Course will be offered Saturday, January 13th from 9:00 am – Noon via Zoom. (NOTE: additional contact hours for this course will be fulfilled through required online modules). If you wish to be enrolled in this class, please notify the Registrar and Program Director by [December 1](#).

[Chapel Services](#)

Worship will be held at 11:00 am, Monday through Friday, January 8-12, 2024 in Meinders Chapel. Please note that attendance is expected for chapel services, as they are included in your total program contact hours.

[Enrollment](#)

The first week of October, you will receive an email from the Registrar with a “Program Trajectory Form” attached, created to assist you in tracking your progress through the DMIN curriculum. When you receive this information, please double-check the data on this sheet to verify it is correct. If you see any mistakes, please notify the Registrar so that any necessary adjustment to your record can be made. You will notice we have already added to your form the class we are recommending for you in June (it will be highlighted in yellow). We prefer students complete the 3 Foundation courses before taking a Specialization course. If you would like to request a different course, please contact the Program Director.

[Book Lists](#)

Course book lists are now housed in the Academic Resources site on Canvas. (That is also the location where you will find many other helpful documents and important details about available student resources!) Book lists are posted in early October for January sessions,

in early July for October sessions, and in early March for June sessions. If you have any questions about your book list, please contact the Academic Affairs Office.

Textbook costs: Students may ordinarily expect that the total cost of their required books for a class will not exceed 20% of the tuition rate per credit hour multiplied by the number of credit hours the class is worth. 'Total cost' shall here mean the sum of the manufacturer suggested retail prices (MSRPs) for the required books. Books listed as 'recommended' are not counted toward the 20% calculation.

Occasionally learning outcomes and differences in book prices between disciplines will require a course to exceed this 20% figure in its required book costs. For example, when an out-of-print title is assigned for a course, the MSRP may be quite high, while in reality there are readily available used copies available at an affordable price. When the learning outcomes of a course require the assigned books' MSRP total to exceed this 20% figure, the instructor will provide some recommendations on the course booklist for how students might seek out lower-cost options.

NOTE: The 20% figure will be revisited annually when the American Library Association makes available the data on the past year's average price change for academic titles in philosophy and religion. That data is received by the Dean of the Library and reported to the Library Committee and from there to the Faculty Senate.

[Syllabus & Canvas Course](#)

Your DMIN course will be published and visible to students 30 days before the 1st day of class. Your syllabus will be posted in the Canvas course.

[Community Meals](#)

During the DMIN Session on campus, Community lunch will be served in the Student Commons on Tuesday from Noon to 1:00 pm.

[Grades](#)

Grades for the January session are due in the registrar's office on [March 15](#). The deadline to file for an "Incomplete" is [March 1](#). Student grades are now accessible through the SONIS Student Information System by accessing the user portal. For more information or assistance, contact the [Academic Affairs Office](#) or [Registrar](#).

[Financial Aid:](#)

The Financial Aid Office develops financial aid plans with all new and returning students for the duration of their academic programs. The Academic Resources site in Canvas contains detailed information to assist students, including the Financial Aid Handbook (see Handbooks and Catalogs). Tuition aid is automatically applied to your student account. The only requirement to qualify is the submission of a yearly donor thank you letter. If you have any questions about financial aid or information in the handbook, please contact the [Financial Aid Officer](#).

[Billing & Refund Period:](#)

You will receive a bill for your January session in early January. Billing is handled by the [Bursar](#) (contact information can be found on the following page), and payment plans are available.

The following refund schedule will be in effect for courses dropped or withdrawn from during the January 2023 session:

- Within the first 6 contact hours of the course 100%
- Within the first 9 contact hours of the course 80%
- Within the first 12 contact hours of the course 50%
- Beyond the first 12 contact hours of the course 0%

[Lodging](#)

A number of lodging options are available. You can find an updated Lodging List in the Academic Resources site in Canvas.

[Library Hours](#)

The January session library hours will be published in December. You can also find these listed on the seminary calendar, accessible on the Phillips website.

[Travel Grants](#)

All students who live more than 100 miles from campus are eligible to apply for a \$250 travel grant to offset the cost of travel and lodging. The form can be found in the Student Services site in Canvas. Please email these forms to Megan Lovins, Coordinator of Student Services.

[Email & Technology](#)

All DMIN students are issued a PTS email address. Please remember to check it frequently! Professors and PTS staff will only use your official PTS email address for communications. Your email account is accessible through the Single-Sign-On portal. Should you have any technology challenges, please email helpdesk@ptstulsa.edu.

We are looking forward to the January session! Please contact us if you have further questions!

[Dr. Annie Lockhart-Gilroy](#), Interim Director of the Doctor of Ministry Program

[Cortney Lemke](#), Director of Admissions (918-270-6420)

[Megan Lovins](#), Coordinator of Student Services (918-270-6421)

[Virginia Thompson](#), Registrar (918-270-6412)

[Michelle Harper](#), Bursar (918-270-6468)

[Sharon Russ](#), Executive Assistant to the Academic Dean & Faculty (918-270-6466)

