



Doctor of Ministry Schedule January 2023

Interim Program Director:

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Below you will find the January 2023 DMIN schedule along with additional helpful details, intended to assist you in planning for your next DMIN program experience. Please consult the DMIN Handbook for additional program details.

Schedule

The January 2023 DMIN classes will be in session the week of January 9-13. Please block this week off on your calendars. Classes will meet on campus with required synchronous sessions on several Thursday evenings from 7-9:15 p.m. Central. Some additional asynchronous work in Canvas may be required. Each professor will determine their Zoom dates and those will be published on the course booklists. **DMPR 905 January 21st, 9:00 am - Noon will be offered via Zoom.**

Classes being offered in January of 2023:

Course #	Course Title	Professor	Track
DMPR 905	Project Development Seminar II	Dr. Kathy McCallie	(ALL)
DMIN 808	Biblical Message & Praxis of God (3 hrs)	L. Davison	FOUNDATION
DPLC 744	African Christianity: The Origins of Christian Faith Across the Continent	Wong	Intercultural Specialization
DPLH 728	Advanced Seminar in Preaching	Utley	Homiletics- Specialization
DPLC 731	International/National Immersion Experience (Israel/Palestine) (4 hrs) January 1-13, 2023	McCallie	(All)

Revisions to the DMIN program will include more opportunities for DMIN students to take classes offered during concentrated weeks in mid-October as well as online or hybrid courses during Spring and Fall semesters.

Projected June 2023 Courses:

Course #	Course Title	Professor	Track
DMPR 905	Project Development Seminar II	Dr. Kathy McCallie	(ALL)
DPLH 728	Culture and Context: Preaching Toward Social Transformation	Dr. Chelsea Yarborough	Homiletics - Specialization
DPLC 743	Advanced Research Colloquy	Dr. Sarah Morice Brubaker	Intercultural/Improvisational Specializations
DPLC 731	Immersion Travel: St. Croix June 15-26, 2023 (tentative)	Drs. Annie Lockhart-Gilroy and Allie Utley	Intercultural Specialization

(NOTE: These are subject to change based on student need and faculty availability)

Projected October 2023 Courses:

Course #	Course Title	Professor	Track
DMIN 809	Constructive Theology of Ministry	TBA	FOUNDATION

(NOTE: These are subject to change based on student need and faculty availability)

Hybrid Course Format Details

The DMIN curriculum is offered in a hybrid format. Students can expect to be in class one week (Monday through Friday) and then complete additional course work through asynchronous online venues and synchronous video conferencing. Video sessions will be scheduled on Thursday evenings, 7-9:15 pm Central and each professor will post those dates on course book lists. (Book lists are published during the first two weeks of October for the January session, the first two weeks of July for the October session, and the first two weeks of March for the June session). (See pages 66-67 of the 2021-22 DMIN Handbook for more details.)

Immersion Courses

DPLC 731 Immersion: Israel/Palestine - Students will engage and better understand ethical and theological issues in the context of Palestine and Israel; improve skills of analysis and communication regarding complex and controversial geopolitical issues in public theology; reflect theologically on questions of religious, national, and ethnic identity; practice competencies as public theologians witnessing popularized narratives related to historical and scriptural inaccuracies. An international immersion fee (non-refundable after travel and housing arrangements have been made) which partially covers travel, food and lodging expenses will be assessed. Students who wish to enroll in this course must fill out and submit an Immersion Course enrollment Form by August 1. **Students will travel to Israel on Sunday, January 1, 2023 and return on Friday, January 13, 2023.** Other class meeting dates will apply. Passport required.

Project Courses

This January, the 905 Project Development Seminar II Course will be offered Saturday, January 21st from 9:00 am – Noon via Zoom. (NOTE: additional contact hours for this course will be fulfilled through required online modules). If you wish to be enrolled in this class, please notify the Registrar and Program Director by **December 1**.

Chapel Services

Worship will be held at 11:00 am, Monday through Friday, January 9-13, 2023 in Meinders Chapel. Please note that attendance is expected for chapel services, as they are included in your total program contact hours.

Enrollment

The first week of October, you will receive an email from the Registrar with a “Program Trajectory Form” attached, created to assist you in tracking your progress through the DMIN curriculum. When you receive this information, please double-check the data on this sheet to verify it is correct. If you see any mistakes, please notify the Registrar so that any necessary adjustment to your record can be made. You will notice we have already added to your form the class we are recommending for you in January (it will be highlighted in yellow). We prefer students complete the 3 Foundation courses before taking a Specialization course. If you would like to request a different course, please contact the Program Director.

*Please note: every DMIN student needs to take at least one immersion course in order to fulfill the requirements of their program.

Book Lists

Course book lists are now housed in the "Student Services" site on Canvas. (That is also the location where you will find many other helpful documents and important details about available student resources!) Book lists are posted during the first two weeks of October for January sessions, the first two weeks of July for October sessions, and the first two weeks of March for June sessions. If you have any questions about your book list, please contact the Academic Affairs Office.

Textbook costs: Students may ordinarily expect that the total cost of their required books for a class will not exceed 20% of the tuition rate per credit hour multiplied by the number of credit hours the class is worth. 'Total cost' shall here mean the sum of the manufacturer suggested retail prices (MSRPs) for the required books. Books listed as 'recommended' are not counted toward the 20% calculation.

Occasionally learning outcomes and differences in book prices between disciplines will require a course to exceed this 20% figure in its required book costs. For example, when an out-of-print title is assigned for a course, the MSRP may be quite high, while in reality there are readily available used copies available at an affordable price. When the learning outcomes of a course require the assigned books' MSRP total to exceed this 20% figure, the instructor will provide some recommendations on the course booklist for how students might seek out lower-cost options.

NOTE: The 20% figure will be revisited annually when the American Library Association makes available the data on the past year's average price change for academic titles in philosophy and religion. That data is received by the Dean of the Library and reported to the Library Committee and from there to the Faculty Senate.

Syllabus & Canvas Course

Your DMIN course will be turned on and visible to students 30 days before the 1st day of class. Your syllabus will be posted in the Canvas course.

Community Meals

During the DMIN Fortnight week on campus, there will be a daily Community lunch in the Student Commons from Noon to 1:00 pm. A donation basket will be available if you wish to contribute something toward the cost of the meal.

Grades

Grades for the January session are due in the registrar's office on **March 15**. The deadline to file for an "Incomplete" is **March 1**. Your grade sheets will be mailed to you. We are currently in the process of migrating to a new Student Information System, so in the very near future, students will be able to check grades, account balances, etc. electronically. We will keep you posted on our progress!

Financial Aid:

In the Student Services site in Canvas, we have a financial aid tab where you will find our Financial Aid Handbook. (NOTE: your tuition aid scholarship from the seminary is automatically applied to your account. The only requirement to qualify is the submission of a yearly donor thank you letter). If you have any questions about any information in the handbook, please contact the [Financial Aid Officer](#).

Billing & Refund Period:

You will receive a bill for your January session in early January. Billing is handled by the Bursar (contact information can be found on the following page), and payment plans are available.

The following refund schedule will be in effect for courses dropped or withdrawn from during the January 2023 session:

- Within the first 6 contact hours of the course 100%
- Within the first 9 contact hours of the course 80%
- Within the first 12 contact hours of the course 50%
- Beyond the first 12 contact hours of the course 0%

Lodging

A number of lodging options are available. You can find an updated Lodging List in the Student Services site in Canvas.

Library Hours

The January session library hours will be published in December. You can also find these listed on the seminary calendar, accessible on the Phillips website.

Travel Grants

All students who live more than 100 miles from campus are eligible to apply for a \$250 travel grant to offset the cost of travel and lodging. The form can be found in the Student Services site in Canvas. Please email these forms to the Coordinator of Student Services.

[Email & Technology](#)

All DMIN students are issued a PTS email address. Please remember to check it frequently! Professors and PTS staff will only use your official PTS email address for communications. Your email account is accessible through the Single-Sign-On portal. Should you have any technology challenges, please email helpdesk@ptstulsa.edu.

We are looking forward to the January session! Please contact us if you have further questions!

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[Cortney Lemke](#), Director of Admissions (918-270-6420)

[Megan Lovins](#), Coordinator of Student Services (918-270-6421)

[Virginia Thompson](#), Registrar (918-270-6412)

[Michelle Harper](#), Bursar (918-270-6468)

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