

PHILLIPS SEMINARY

COURSE SCHEDULE

Fall 2022



901 North Mingo Road, Tulsa, OK 74116-5612

Faculty and Staff Offices: (918) 610-8303

<https://www.ptstulsa.edu/>

March 25, 2022

COVID 19 Statement

Since the beginning of the COVID-19 pandemic, Phillips Seminary has been guided by the safety protocols and recommendations advocated by the CDC. We have also sought to maintain a posture that is consistent with the best practices being exercised by our peer institutions. President Nancy Claire Pittman decided and announced a transition plan for reopening our campus to students and the general public beginning August 2021 with phased plan to return to campus.

Because Phillips faculty values the learning that results from face-to-face teaching, our degree programs were designed as 2/3 online and 1/3 face-to-face. The *Academic Catalog* describes residency as “the number of semester-hours that must be taken in various degree programs in an in-person, on-campus classroom setting (or an immersion course) in contrast to the number of semester-hours that may be taken online or by videoconference” (Academic Policies: Residency Requirements).

Effective January 2022, all on-campus courses will be offered on-campus and students will not be allowed to take courses via videoconference. During academic year 2020-2021 as a COVID-19 exception, the faculty agreed that all courses taken synchronously (during a regular semester, during a concentrated week, or concentrated weekend) would be applied toward the fulfillment of a student’s on-campus residency requirement. It was further agreed that at the point Phillips resumed face-to-face classes on campus, the residency requirement as written in the Academic Catalog would be followed.

Just as the fulfillment of a student’s on-campus residency requirement was adjusted due to COVID-19, the faculty also adjusted the fulfillment of the immersion class requirement. Since the beginning of Fall 2020, students within a semester of graduation have, each semester, been granted an immersion class waiver and course alternative. **Effective Fall 2022**, immersion travel courses are once again being offered; the immersion requirement, therefore, as written within the Academic Handbook will be followed. Should Phillips find it necessary to cancel the Fall 2022 immersion class, fulfillment of the immersion requirement will be met by students registering for any course offered in “Area VI: Faith and Public Discourse” of the Course Catalog. While a classroom experience does not substitute for the challenge and transformation one experiences on a study tour, the faculty still believes there can be comparable course objectives between an immersion course and a classroom study.

Stay safe and healthy!

Lee H. Butler, Jr., PhD

Vice-President of Academic Affairs and Academic Dean

William Tabbernee Professor of the History of Religions and Africana Pastoral Theology

When should I register for classes in the Fall 2022 semester?

Continuing Phillips degree seeking students and graduate certificate students must register for A-term and Fall 2022 courses during the period of **Monday, March 28 – Friday, April 8**. If you don't register for the Fall 2022 term by the April 8 deadline, you may inconvenience your adviser and delay your own graduation since classes may fill up and close. Further, missing the primary registration period means you must wait until August 1 to enroll. Please note: In all cases, students whose accounts are in arrears must see the [Bursar](#) before they may begin the registration process.

How do I go about registering for classes?

First, make an appointment with your adviser, who will help you select the courses you should take. When a schedule of courses has been decided with your adviser, fill out an enrollment form (including the number of hours), which can be found on Canvas in the Student Services Site, Student Resources, Student Forms. Copies of the enrollment form can also be found in the Student Commons. Return your completed enrollment form to the Registrar by **April 8**.

If I am a new student or audit student, when can I register?

New students and audit students may register for Fall 2022 courses beginning Monday, **Monday, April 19**. If you are a new student, you will be contacted by the Registrar, who will introduce you to the enrollment process and assign you to an adviser. Your adviser will assist you with course selection and will submit your initial enrollment form to the Registrar on your behalf.

Can I audit a class?

Individuals motivated by a desire for personal growth rather than an accumulation of credit hours may audit selected courses at the cost of \$40.00 per credit hour. If you are interested in auditing a class, please contact the Director of Admissions and Student Services, Kyle Miller Shawnee, at kyle.miller.shawnee@ptstulsa.edu.

How many hours should I plan to take?

For every 3-hour course you enroll in, please plan to invest an average of 10 hours a week reading and writing/posting. Thus, if you plan to take 9 hours for a semester, you will need approximately 30 hours a week for engagement in your academic studies.

How do I enroll in independent research?

After consulting with the professor who will lead this course for you, you must file a request to register for an independent study in the seminary Registrar's office with all appropriate signatures by the first day of the semester. Enrollment and Independent Research Forms must include the complete course title, bibliography, and assignments. Enrollment forms will not be processed without the Independent Research Form, which can be found on Canvas in the Student Services Site, Student Resources, Student Forms.

When can I expect to have a book list and then my syllabus for my classes?

Seminary courses are offered in several different formats (i.e., 13-week, online, weekend, concentrated-week courses, January-term, and August-term intensive courses). The grid below provides guidelines for access to book lists and syllabi.

Book List Available to Students	Syllabus Available to Students	
August Term ~ July 1 Fall Term ~ July 1	13 week on-campus class	First day of the semester
January Term ~ December 1 Spring Term ~ December 1 Summer Term ~ May 1	13 week online class	First day of the semester
Book lists available in Canvas: Student Services Site - Book Lists	Intensive on-campus week-long course	First day of the semester
	Hybrid and Weekend on-campus course	First day of the semester
	January, August and Summer Term	Thirty calendar days prior to the first-class meeting*
Students are welcome to purchase eBook versions of textbooks. However, the responsibility for coordinating page numbers and citations rests with the students.		

*Or next business day, if it falls on a weekend or holiday

When will my course be turned on in Canvas?

Canvas courses will be opened no later than the first day of the fall and spring semesters. Canvas courses for the January, August, and Summer terms will open thirty calendar days prior to the first-class meeting. If your course does not show up on the first day, please contact Sharon Russ in the Academic Dean's Office, sharon.russ@ptstulsa.edu.

What do I need to know about coursework for various intensive course formats?

Seminary courses that convene for an intensive week in January, March, August, or October or on several weekends during the semester generally compress most class-contact hours in a limited period of time. In order to maximize learning, students are also often required to spend some time in an online format, either asynchronously or through synchronous videoconferencing. Professors will announce dates and times of online components in the course descriptions found at the end of this schedule. Please be sure you can participate in those sessions as well because, in most cases, they count as part of the contact hours and thus are subject to the attendance policy. **You should also be aware that professors expect students to begin reading and working on assignments prior to the first-class session. Normally, they will also expect students to complete research and writing assignments after the date of the last class session. In other words, despite the intensive schedule for class meetings, such seminary courses should be understood to require academic work throughout the entire semester. Also, students who enroll in a weekend intensive course need to know that 13-week on-campus and online courses continue to meet, and that course work for a 13-week course and weekend course will overlap.**

It is the responsibility of all students who register for such courses to obtain reading lists and course syllabi when available, as noted in the above grid. **Book lists are posted in the Student Services Site in Canvas.** Syllabi for these intensive courses will be located on the Canvas course site. Any, and all, assignments due prior to the first meeting of one of these intensive classes will be described in the course syllabus.

So, students who register for courses taught in the A-term 2022 should begin looking at the Phillips Canvas site in early July to see if course materials are available. If course information is not available by July 15, students should contact the instructor. As noted above, assignments for these courses are normally due prior to the first-class session and after the final session.

How much money should I budget for books?

Students may ordinarily expect that the total cost of their required books for a class will not exceed 20% of the tuition rate per credit hour multiplied by the number of credit hours the class is worth. 'Total cost' shall here mean the sum of the manufacturer suggested retail prices (MSPRs) for the required books. Books listed as 'recommended' are not accounted toward the 20% calculation.

Occasionally learning outcomes and differences in book prices between disciplines will require a course to exceed this 20% figure in its required book costs. For examples, when an out-of-print title is assigned for a course, the MSRP may be quite high, while in reality there are readily available used copies available at an affordable price. When the learning outcomes of a course require the assigned books "MSRP" total to exceed this 20% figure, the instructors will provide some recommendations on the course booklist for how students might seek out lower-cost options.

NOTE: The 20% figure will be revisited annually when the American Library Association makes available data on the past year's average price change for academic titles in Philosophy and Religion. That data is received by the Dean of the library and reported to the Library Committee and to the Faculty Senate".

Students are expected to obtain books before the first day of a class. The library is not responsible for obtaining an Inter-library book loan (ILL) for course textbooks. Though textbooks for each course are available on reserve in the library, they cannot be checked out or removed from the premises.

If you do not have the financial resources to purchase your books before classes begin, please contact Kyle Miller Shawnee, Director of Admissions and Student Services at kyle.miller.shawnee@ptstulsa.edu.

What equipment do I need for online or videoconference coursework?

Online education requires particular tools. Our technology philosophy is to use the least bandwidth possible in order to make the education we offer accessible to the broadest number of potential students. Students should plan on having:

- A reliable computer, running an up-to-date operating system (e.g., Apple OS X 10.9 or newer or Windows 8 or newer)
- All students, not just online students, need a Word processing program compatible with Microsoft Word 2010 or newer
Note: Office 2016 free download is available through your Phillips Office 365 account
- A presentation program compatible with Microsoft PowerPoint 2010 or newer
- Apple computer users should plan to export to a Microsoft compatible extension (.docx, .pptx, .pdf, etc.)
- Broadband internet access, or faster (strongly preferred, regardless of whether it is delivered by satellite, cable, or DSL)
- Speakers and a microphone; a combination headset with microphone solution is specifically recommended for all interactive and synchronous videoconference class sessions
- A webcam

Students should be aware that some courses will require social media activities or activities involving other third-party websites and/or apps other than those the Seminary contracts with. If such an assignment is required for the course, it will be noted in the course description. Please contact instructors in advance of enrolling to address any questions or special concerns around technology use in the course.

The Phillips faculty and staff primarily use up-to-date Windows software so your use of compatible software will make things easier for you. Also, you should be aware that connectivity speeds, which affect the quality of your internet connection, vary with your supplier, time of day, and location. No matter how much they want to help you, Phillips staff members cannot fix this.

When attending class via Zoom

Remember to have your video feed turned on (this is for attendance purposes)

- Mute your microphone when you are not speaking
- Access your class from a quiet location away from noise and activity that might distract you, classmates, or your professors (For example, do not access your class while driving in the car!)
- Set your Zoom space up in an area where you can easily access class textbooks and take notes
- Familiarize yourself with [Zoom tools](#) like the “raise your hand” and “chat” features
- Use the chat tool for class-related conversations topics
- Run Zoom program updates from time to time

Synchronous Videoconferencing

Except for courses in biblical languages (i.e., Hebrew and Greek, no courses may be taken completely via synchronous videoconferencing.

In extenuating circumstances students may petition to participate in a single session of a course by completing the “Synchronous Videoconferencing Registration Form” (available on Canvas in the Student Service Site, Registrar Forms) and submitting it to [Sharon Russ](#), Executive Assistant to the Dean and the Faculty, 48 hours, if possible, in advance of the particular class session. The cost for the petition is \$25 and will be added to the student’s bill. The petition is subject to approval and is not guaranteed.

And if I have a disability?

Phillips recognizes disability as an aspect of diversity vital to the seminary community and society. Phillips Theological Seminary strives to identify opportunities for the learning environment to be accessible and inclusive to all members of the Phillips community and make Disability Resources available to qualifying students. Students with disabilities can begin the collaborative process of accessibility by contacting [Torii Ransome Freeman](#) in the Human Resources office, to develop solutions or to implement reasonable accommodations. (No documentation will result in a waiver of Phillips admissions policies, expectations regarding acceptable behavior, or course objectives and requirements, including attendance policy.) Disability Resources include developing a partnership with the student through an interview process, review of medical records, and previous learning history to identify resources and strategies for full participation in the learning community. Accommodations cannot be made for a student who has not completed the steps outlined above. For details, see “[Disabilities: Policies and Procedures](#).”

What if I need help with travel expenses?

Any student who is currently enrolled in a degree program at Phillips Theological Seminary and lives at least 100 miles from campus may apply to the Office of Admissions and Student Services for a travel grant to offset transportation and lodging expenses.

Funds may be used for travel, lodging, and meal expenses incurred as a direct result of the student's progress toward completion of a degree at Phillips Theological Seminary. Maximum funding is \$250 per academic term per student (not to exceed \$500 in an academic year). For more information, contact Kyle Miller Shawnee, Director of Admissions and Student Services at kyle.miller.shawnee@ptstulsa.edu.

What if I am struggling academically?

Students are always encouraged to visit with professors and their adviser if they are facing academic challenges. In addition, the seminary is deeply invested in the success of every student and has developed a program that will cover up to 4 free sessions per semester with a seminary-approved writing/tutoring coach. Please contact Katherine Casey, Assistant Dean of the Library and Instruction Librarian, katherine.casey@ptstulsa.edu, for a resource packet and information on how to utilize the writing and tutoring resource program.

What else do I need to know before starting classes?

Students are expected to maintain a ptstulsa.edu email account in order to facilitate communication and to access course information and assignments via the Internet. Students should check regularly for email sent by Phillips faculty and staff. In addition, Phillips publishes an electronic directory of students every semester that **includes name, home address, telephone numbers, Phillips email address, degree information, and a student's denomination**. Students must notify the Registrar by September 6, 2022 if they do not wish to have any or all of this information, including denomination, listed in the directory. Changes in contact information must be reported immediately to the office of the Registrar.

We do not provide the directory to individuals or organizations outside the seminary. Likewise, Phillips students should respect the fact that directories and the information they contain are intended only to facilitate appropriate communication within the Phillips community.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. Notification of these rights is printed annually in the student handbook which can be accessed in the Student Services Canvas course, Handbook, Services, and Resources section. Please contact Virginia Thompson, Registrar, if you have questions about these rights or the Phillips student directory.

What if I need to add a course?

A student may not add a course beyond the first week of a fall or spring semester, regardless of course schedule configuration (e.g., weekly, weekend, concentrated, arranged, online). In a January, August or Summer term, courses must be added at least three weeks prior to the beginning of the term.

What if I need to drop a course?

If you need to drop a course after it starts, here is the policy:

1. During the first through fourth weeks (12 contact hours) of a 13-week Fall or Spring semester course, or within the first 12 class contact hours of a concentrated course (in the Fall or Spring semester, or in a January, August, Summer term), or a hybrid course in any term (keeping in mind that hybrid attendance may be online or on-campus) a course may be dropped for any reason. No record appears on the transcript.
2. In the fifth through the eight weeks (15-24 class contact hours) of a 13 week Fall or Spring semester, or between 15 and 24 class contact hours of a concentrated course (in the Fall or Spring semester or in a January, August, or Summer term), or a hybrid course in any term (keeping in mind that hybrid attendance may be online or on-campus) may be dropped for any reason. The dropped courses will be listed on the transcript with a "WD" indicating withdrawal. Loan students should discuss the possible ramifications with Todd Mantock, financial aid officer.
3. After the eighth week of a 13-week Fall or Spring semester, or after 24 class contact hours of a concentrated course (in the Fall or Spring semester or in a January, August, Summer term), or a hybrid course in any term (keeping in mind that hybrid attendance may be online or on-campus) a course may be dropped with a grade of "WD" only for verified extenuating circumstances of a non-academic nature. A written petition, explaining the extenuating circumstances, must be presented to the academic dean. If that petition is granted, a "WD" will appear on the transcript. If the petition is not granted, the academic dean will notify both the student and the course instructor of the decision. The course instructor will assess the student's performance up to the date of the student's request to withdraw, and a grade will be issued and will appear on the transcript. Student may appeal a negative decision by the academic dean to the Academic Degree Programs Committee.
4. If you are unable to be on campus, you may use the following drop procedure:
 - To drop a course during the first three weeks of class you may notify the Registrar via email at virginia.thompson@ptstulsa.edu, or fax a Change of Enrollment form with advisers signature to the Registrar, 918-610-8404 or scan and send as email attachment to the Registrar. Please include the reason for dropping the course. Requests to drop a course will not be taken over the phone.
 - To drop a class after the third week, you must fill out a Change of Enrollment form, and return the form to the Registrar's office.

- If you are unable to return for the semester, please notify the Registrar and your adviser before classes start.

Tuition Refund Period for August Term 2022:

If the completed drop slip is returned (email and faxes are accepted) to the Registrar’s office, the refunds are as follows:

From end of registration through July 22.....	100%
From July 23 to the day prior to the start of class	80%
On the first day of the class.....	50%
On or after the second day of class.....	0%

Tuition Refund Period for the Fall 2022 Semester which applies to drops and withdrawals:

First and second week (August 22 – September 3, 2022).....	100%
Third Week (September 4-10, 2022)	80%
Fourth Week (September 11-17)	50%
Fifth Week (After September 17, 2022).....	None

Withdrawal Period (WD listed on transcript)

Week five-eight (September 18 – October 14, 2022)	None
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A student may receive six hours of WD without negatively impacting seminary tuition aid.

All fees are non-refundable after the second week.

This tuition refund policy applies equally to students enrolled in all courses regardless of schedule configuration (e.g., weekly, intensive, arranged, or online).

The Change of Enrollment Form for adding and dropping courses is available in the student commons or on Canvas in the Student Services Site. Change of Enrollment forms will be processed the day they are received in the Registrar’s office.

The policies for adding and dropping courses in a fall or spring semester apply equally to master’s level students enrolled in all courses regardless of schedule configuration (e.g., weekly, intensive, arranged, online).

Incompletes

Students who take an “incomplete” for a course should be aware of this policy. “Incompletes” will render the following registration restrictions.

1 Incomplete	Student can enroll in no more than 9 hours in the next semester
2 Incompletes	Student can enroll in no more than 8 hours in the next semester

3 Incompletes.....Student can enroll in no more than 6 hours in the next semester
More than 3 Incompletes..... Student cannot enroll for the next semester until at least 1 incomplete is finished

The maximum number of extensions for an incomplete will be two (90 days). Extensions are not automatic.

The Fall 2022 deadline to request an incomplete is December 02. The request for an incomplete and request for an extension of an incomplete forms are located on the Student Services Site in Canvas, Registrar Forms. A student is only eligible to request an incomplete if they have met all course attendance requirements.

What if I still have questions about procedures?

If you're still not sure what to do after reading this document carefully, or you have additional questions, feel free to contact your adviser, the Registrar, virginia.thompson@ptstulsa.edu, the Executive Assistant to the Dean and Faculty, sharon.russ@ptstulsa.edu, or the Academic Dean, lee.butler@ptstulsa.edu.

Tuition, Fees and Financial Aid

What are the tuition and fees for Fall 2022?

Tuition (master's degree student)	\$480.00 per semester hour minus any Phillips tuition aid
Tuition (diploma, graduate certificate, or special student)	\$140.00 per hour (no tuition aid awarded)
Audit Fee	\$ 40.00 per semester hour
General Student Fee per semester for all credit-seeking students	\$125.00
Change of Enrollment Fee.....	\$ 25.00

How do I pay my tuition and fees?

Tuition and fees are due in full the first week of the semester, although a deferred payment plan may be arranged. Students will be informed of payment options at the beginning of the Fall 2022 term. Students with account balances should speak to the [Bursar](#) before enrolling. Students will be responsible for any costs incurred by the seminary in collecting delinquent student accounts. Please mail payments to: Phillips Theological Seminary, Phillips Student Accounts, 901 North Mingo Road, Tulsa, Oklahoma 74116-5612. Credit card payments can be made at <https://ptstulsa.edu> (open the menu, go to "Current Students," then "Student Account Payment"). Cash, check, or credit card payments may also be made in person at the front reception desk.

Financial arrangements should be made before you attend the first class of a term.

What if I need financial aid?

Phillips provides tuition assistance to degree-seeking students so that no deserving student is denied the opportunity to obtain a theological education because of the cost. Phillips provides financial assistance on the following scale:

- DOC/UCC students receive tuition aid scholarships that will cover 80% of their qualifying tuition costs
- Students of color receive tuition aid scholarships that will cover 80% of their qualifying tuition costs
- All other students receive tuition aid that will cover 60% of their qualifying tuition costs

Students who apply for federal loans must complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov and contact Todd Mantock, Financial Aid Officer, at todd.mantock@ptstulsa.edu.

Seminary tuition aid scholarships are automatically renewed each year provided the student:

1. Writes a thank-you letter to their donor(s) by the deadline specified; (students will receive instructions from the Office of Admissions and Student Services.)
2. Maintains satisfactory academic progress by sustaining a 2.50 cumulative GPA. Students whose cumulative GPA falls below 2.50 will be placed on academic probation.

Students may continue to receive seminary aid while on academic probation, provided they demonstrate satisfactory academic progress, as outlined in the academic catalog.

Please see the Financial Aid Handbook in the Financial Aid section of the Student Services Site in Canvas for a complete guide to our Financial Aid policies and procedures.

The Fine Print Regarding Financial Aid at Phillips Seminary:

Seminary tuition aid scholarships are normally granted for no more than the total number of credit hours required in the degree program in which a student is enrolled. In exceptional circumstances, a student may receive up to three additional semester hours of tuition aid. A student may receive six hours of WD without negatively impacting his or her seminary tuition aid. In all cases, credit hours taken beyond six additional hours required for completion of the student's current academic program will be billed at the full tuition rate.

When a student receives a grade of “F” in a course, any seminary tuition aid granted for that course must be returned to the seminary. The amount of tuition aid given for that course will be posted to the student’s account for the term in which the student is next enrolled and must be paid according to the financial agreements for that term.

Students receiving Federal Direct student loans must successfully complete at least 6 hours per semester and maintain a 2.50 cumulative GPA in order to maintain satisfactory academic progress for loan eligibility. According to federal regulations, a student cannot exceed the identified borrowing limits per academic year (\$20,500 unsubsidized).

Beginning in the fall of 2020, unsubsidized student loan disbursements will be broken into two equal disbursements each fall and spring (after September 15 and October 15 for the fall and after February 15 and March 15 for the spring.). By dividing the refunds into two disbursements it allows the seminary to include outside scholarships when calculating borrowing eligibility thus ensuring the seminary meets federal guidelines. As well, it also alleviates a student’s need to return federal funding, should they withdraw from their studies or drop below the 6-hour enrollment requirement during the course of the semester after having already received a federal loan disbursement. If you have any questions, please contact the Financial Aid Officer, [Todd Mantock](#).

Students who anticipate using any of the various educational veteran benefits programs are reminded to report this information to the financial aid officer at the time of enrollment.

FALL SEMESTER 2022

Academic Course Offerings: Master's Programs

Weekly On-Campus Courses	Weekly Online Courses	Intensive Courses
<p>Weekly On-Campus courses run from August 22 – December 09 (excluding Concentrated Course Weeks and Fall Break)</p> <p style="text-align: center;"><u>Tuesday</u></p> <p>8:30am-11:15am NT 500³ Introduction to the New Testament — W Carter</p> <p style="text-align: center;">11:30am-12:45pm Break</p> <p>1:00pm-2:15pm SYM 505² Theological Field Education I —Walker</p> <p>2:30pm-5:15pm HC 502³ History of Christianity I — Wong</p> <p>TH 625³ Constructive Theology — Dellinger</p> <p style="text-align: center;"><u>Thursday</u></p> <p>1:00pm-2:15pm HB 850¹ Hebrew Readings — Davison</p>	<p>Asynchronous Online courses run from August 22 – December 09 (excluding Concentrated Course Weeks and Fall Break)</p> <p>HB 500³ Introduction to Hebrew Bible — Davison</p> <p>PW 540³ The Theology and Practice of Public Worship — Utley</p> <p>TH 500³ Introduction to Christian Theology — Morice Brubaker</p> <p style="text-align: center;"><u>Video-Conferencing (Monday and Thursday)</u></p> <p>Monday 8:30am-9:45am and Thursday 8:30am-9:45am NT 825³ New Testament Greek 1 — W Carter</p> <p style="text-align: center;"><u>Video-Conferencing (Tuesday)</u></p> <p>Tuesdays, 2:30pm-5:15pm AH 675³ Philosophy and Psychology of Religion — Capretto</p>	<p>August Term</p> <p>Week 1: August 1-5 DS 500³ History and Polity of Disciples of Christ — Barnett</p> <p style="text-align: center;"><u>Hybrid Courses</u></p> <p>August 16-17 and online FDC 500¹⁻³ Orientation to Theological Community — Butler</p> <p>Sept 29-Oct 1 NT 880.01³ Reading Race/Interpreting Scripture (Includes 6 Asynchronous Weeks; see Course Description for dates) — A Carter</p> <p style="text-align: center;"><u>Weekend Courses</u></p> <p style="text-align: center;"><u>Two 3-Day Weekend Courses</u></p> <p>Sept 8-10; Oct 27-29 PL 675³ Issues for Women in Christian Ministry — McCallie</p>

<p>Note: TRG 503 Foundations for Theological Praxis and Reflection (.5 hrs.) TRG 504 Foundations of Theological Advocacy (.5 hrs.) If your degree audit calls for TRG 503 or TRG 504, you will be contacted by the Registrar with additional information concerning these courses.</p>	<p>5:30pm-6:45pm SYM 505² Theological Field Education I (Video-conferencing Tuesdays 5:30pm-6:45pm) — TBA</p> <p style="text-align: center;"><u>TBA</u></p> <p>CPE 500³ Clinical Pastoral Education (Part 1) — TBA</p>	<p>Sept 15-17; Nov 3-5 LC 600³ Capstones in Theological Leadership ** — Barnett</p> <p>Sept 22-24; Nov 10-12 HB 600³ Exegesis: 8th Century Prophets — Davison</p> <p>Sept 29-Oct 1; Dec 1-3 CE 540³ Educating Through the Different Stages of Life — Lockhart-Gilroy</p> <p style="text-align: center;"><u>Concentrated Course Weeks</u></p> <p>Week 1: October 10-14 FDC 700³ Theology and Social Justice — Morice Brubaker</p> <p>Week 2: October 15-22 TC 900.01³ Immersion Travel: Borderlinks — McCallie</p> <p>** Any MDIV student intending to graduate in Fall 2022 or the next semester should enroll.</p>
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Disclaimer: Course offerings and course meeting dates/times are subject to change based on instructor availability and course enrollment.

Course Descriptions – Fall 2022

Area I: General Theological Studies

CPE 500 Clinical Pastoral Education I (3 hrs.)

TBA

Clinical Pastoral Education I is an extended parish-based course intended to meet the standard requirement for one half unit of certified ACPE training. The design of the course is based on the action-reflection peer learning model of experiential education. Students will engage in critical reflection in order to gain greater self-awareness, ministerial identity and effective ministry skills. Through the use of verbatim case studies, didactic instruction and individual/group supervision by an ACPE Certified Educator, progress toward specific level I learning outcomes will be achieved and evaluated. **Prerequisites for the course include completion of phase one courses, a standard ACPE application essay (fall application deadline June 1), an interview and approval by the program director.** The course may be open to special students who meet the ACPE application criteria. Read the CPE Handbook on the seminary's website for further details about the program requirements. Instructor: TBA.

FDC 500 Orientation to Theological Community (1-3 hrs.)

On Campus: August 16-17 (Tuesday-Wednesday) + online work (Hybrid)

In this course, required for all students enrolled in a master's degree program, students will be introduced to the Phillips community, faculty, and the goals of theological education. They will also be given opportunities to develop skills and strategies for success in academic work, to reflect critically on significant issues related to diversities and inclusion, and to form meaningful relationships with peers, professors, and staff members. This class is offered tuition free, is graded pass/fail. **This course will meet on campus Tuesday, August 16 and Wednesday, August 17 9:00am-5:30pm CST. No prerequisites** – required during the first year of a student's study; required the first semester for students admitted on probation. Instructor: Lee H. Butler, Jr., William Tabbernee Professor of the History of Religions and Africana Pastoral Theology.

FDC 700 Theology and Social Justice: Theories and Methods (3 hrs.)

Intensive: Oct 10-14 (Monday-Friday)

This introductory course, required by all MA(SJ) students, equips students to describe, evaluate, and analyze the relationship between theological reflection and social justice, and to apply that analysis to differing contexts. **This course will meet on campus October 10-14 8:30am – 5:00pm. No prerequisites.** Instructor: Sarah Morice Brubaker, Associate Professor of Christian Systematic Theology.

SYM 505 Theological Field Education (2 hrs.)

On Campus Tuesdays 1:00pm – 2:15pm

Online: Synchronous Tuesdays 5:30pm – 6:45pm

The purpose of Theological Field Education is for students to engage in ministry in a supervised context, in pursuit of the development of pastoral identity and toward the identification and crafting of effective ministry practices. During this semester, students will engage in 10-hours-per-week of ministry work in an approved context, for a total of 130 hours (13 weeks). Using case studies arising from the student's experiences of ministry in context, this course will provide opportunity for integrated reflection focused upon vocational exploration, theological reflection, development of pastoral identity, and identification of effective ministry practices. **Prerequisites:** completion of Phase One courses and submission of requirement paperwork to the Director of Theological Field Education. Read the Theological Field Education Handbook on the seminary's web site for further details about program requirement. On Campus Instructor: Anne Carter Walker, Affiliate Faculty in Practical Theology and Vocational Formation; Online Instructor: Adjunct TBA.

TRG 503 Foundations for Theological Praxis and Reflection (.5 hrs.)**TRG 504 Foundations of Theological Advocacy (.5 hrs.)**

If your degree audit calls for TRG 503 or TRG 504, you will be contacted by the Registrar with additional information concerning these courses.

Area II: Biblical Studies

HB 500 Introduction to the Hebrew Bible (3 hrs.)

Online: Asynchronous

This course is designed to provide students with an introduction to the Hebrew Bible. Students will learn about the historical backgrounds of these texts as well as the process of their composition and canonization. The biblical materials will be approached from an academic/critical perspective with insights into how they might be used in different contemporary contexts. Successful completion of the course will satisfy one of the basic Bible requirements for the master's degree programs. **No prerequisites.** Instructor: Lisa W. Davison, Johnnie Eargle Cadieux Professor of Hebrew Bible.

HB 600 Exegesis: 8th Century Prophets (3 hrs.)

Intensive: Sept 22-24; Nov 10-12 (Thursday-Saturday)

Who is a prophet? What is justice? What do the biblical prophets teach us about justice? Beginning with these questions, this course will provide students with the opportunity to develop their own answers through consideration of the term "justice" and study of the 8th century prophets of Israel (i.e., Amos, Hosea, Isaiah, and Micah). This search will be enhanced by the study and application of various

methods used in the interpretation of Hebrew Bible texts. This course will require an in-depth exegetical paper on a chosen prophetic text. **This course meets two weekends: September 22-24 (Sept 22 2:30pm-6:30pm, Sept 23-24 8:30am-5:00pm) and November 10-12 (Nov 10 2:30pm-6:30pm, Nov 11-12 8:30am-5:00pm).** Prerequisites: PC 500 or HB 500. Instructor: Lisa W. Davison, Johnnie Eargle Cadieux Professor of Hebrew Bible.

HB 850 Hebrew Readings (1 hr.)

On Campus: Thursdays 1:00pm – 2:15pm

Reading of a variety of Hebrew texts with some attention given to advanced syntax. **Prerequisite: HB 835 or equivalent.** Instructor: Lisa W. Davison, Johnnie Eargle Cadieux Professor of Hebrew Bible.

LC 600 Capstones in Theological Leadership (3 hrs.)

Intensive: Sept 15-17; Nov 3-5 (Thursday-Saturday)

The concept of this capstone course is to provide the essential information to be able to ask the right questions to develop a theology of ministry based on the course content and experiences developed during one's program of study at Phillips. The goal is the promotion of meaningful connections between the academic work through a synthesis of materials learned across all courses and the integration into future vocational experiences utilizing the master's degree. Students will explore what they know and understand their own growth over time in their chosen vocational calling. Drawing upon themes and skills of previous coursework, students will produce their own handbook for theological leadership and will develop and teach a project based on a topic related to their own interests within the intersections of theological studies. **This course meets two weekends: September 15-17 (Sept 15 2:30pm-6:30pm, Sept 16-17 9:30am-6:00pm) and November 3-5 (Nov 3 2:30pm-6:30pm, Nov 4-5 9:30am-6:00pm).** Prerequisite: completion of Supervised Year in Ministry for students in the MDiv or MAMC; completion of 28 hours in the MA(SJ). Instructor: Lisa D. Barnett, Assistant Professor of American Religious History.

NT 500 Introduction to New Testament (3 hrs.)

On Campus: Tuesdays 8:30am – 11:15am

An introduction to the writings of the New Testament, to the worlds from which they emerge, and to a range of interpretive methods or questions that interpreters might ask in making meaning of these texts. **No prerequisites.** Instructor: Warren Carter, LaDonna Kramer Meinders Professor of New Testament.

NT 825 New Testament Greek 1 (3 hrs.)

Synchronous (Monday and Thursday) 8:30am-9:45am

This course provides an introduction to New Testament Greek. It requires sustained and regular learning of grammatical forms, patterns, structures and vocab. The fall semester course leads into the Spring semester course (NT 835 NT Greek 2) where, in addition to further

linguistic work, an exegetical component will be added that meets the requirement for an NT exegesis course. **No Prerequisites.** Instructor: Warren Carter, LaDonna Kramer Meinders Professor of New Testament.

NT 880.01 New Testament Seminar: Reading Race, Interpreting Scripture (3 hrs.)

Hybrid (Asynchronous plus On Campus Weekend Course:)

The ways that people define race and racism play an integral role in their experiences and interpretation of reality and the world. Frequently, one's view of justice, liberation, theology, and community intersect within the convictions and constructs of racialized understandings. These views of race inform, often unconsciously, how people interpret scripture and understand the presence of the divine in the world. Through careful study of i) ancient geopolitical and ethno-racial difference, ii) scholarly approaches to ethno-racial and minority biblical hermeneutics, and iii) contemporary discourses on race, ethnicity, and racism, this course in New Testament exegesis will help students become more attentive to the ways that race and racism (within a US context) organize understandings of early Christianity and more proficient in drawing on discourses of race/racism to interpret Christian scriptures. **This course will meet online the weeks of Aug 22-28; Aug 29-Sept 4; Sept 12-18; Oct 31- Nov 6; Nov 14-20; Dec 5-11. In addition to the Asynchronous course work, the class will meet on campus September 29 – October 1 (Sept 29 2:30pm-6:30pm, Sept 30-Oct 1 8:30am-5:00pm).** Prerequisite: NT500; fulfills Phase II NT. Instructor: Arthur Francis Carter, Assistant Professor of the New Testament.

Area III: Historical Studies

HC 502 History of Christianity I (3 hrs.)

On Campus: Tuesdays (2:30pm-5:15pm)

This course is a survey of the development of the Christian church from the second century C.E. through the Middle Ages, examining the institutional history of the church as well as the theological developments in the church. Attention will be given to various theologians, theologies, and movements that shaped the period. The course highlights Christianity's intellectual and cultural history with an emphasis on the church's evolving relationship to political and social structures that allowed Christianity to be both a religion of protest and liberation as well as a religion of empire and conquest. **No prerequisites.** Instructor: Briana Wong, Assistant Professor of the History of World Christianities.

DS 500 History and Polity of the Disciples of Christ (3 hrs.)

Intensive: Aug 1-5 (Monday-Friday)

This course examines the development of the Christian Church (Disciples of Christ) and related groups within the Stone-Campbell Movement. This course will focus on important principles as articulated by the founding generations and re-interpreted by subsequent generations in different contexts of social and religious history. This course also explores the contemporary identify, ethos, and

structure of the Christian Church (Disciples of Christ) in North American. Required of all Christian Church (Disciples of Christ) students preparing for ordination and encouraged for United Church of Christ students. **This course will meet on campus August 1-5 9:30am – 6:00pm.** Recommended Prerequisites: Phase I Courses. Instructor: Lisa D. Barnett, Assistant Professor of American Religious History.

Area IV: Theology and Ethics

TH 500 Introduction to Christian Theology (3 hrs.)

Online: Asynchronous

An introduction to the vocabulary, tasks, aims, and scope of theology, and various contextual methods and approaches to the discipline. Upon successful completion of the course, students will be able to identify, describe, classify, and evaluate influential theological arguments, as well as place those arguments in their historical context. **No Prerequisites.** Instructor: Sarah Morice Brubaker, Associate Professor of Christian Systematic Theology.

TH 625 Constructive Theology (3 hrs.)

On Campus: Tuesdays (2:30pm-5:15pm)

An investigation of the interconnected character of the major topics/symbols of the Christian faith. This course requires each student to write a constructive essay, expressing her, his, or their understanding of those interconnected topics. **Prerequisite: TH 500.** Instructor: Lisa Dellinger, Visiting Assistant Professor of Constructive Theologies.

Area V: Practical Theology

CE 540 Educating Through the Different Stages of Life (3 hrs.)

Intensive: Sept 29-Oct 1; Dec 1-3 (Thursday-Saturday)

This first level course will explore cognitive, moral, and faith changes that often happens throughout the life span and will engage questions concerning teaching and learning through the human lifespan and multiple styles of learning. Students will examine burgeoning research on brain and cognitive development, qualitative research on how one's culture aids one in the forming of their reality, and work on how faith is understood at different stages of life in different contexts. Students will have the opportunity to design and practice teaching lessons for specific age groups. **This course meets two weekends: September 29-Oct 1 (Sept 29 2:30pm-6:30pm, Sept 30-Oct 1 8:30am-5:00pm) and December 1-3 (Dec 1 2:30pm-6:30pm, Dec 2-3 8:30am-5:00pm).** **No Prerequisites.** Instructor: Annie Lockhart-Gilroy, Associate Professor of Christian Education and Practical Theology.

PL 675 Issues for Women in Christian Ministry (3 hrs.)

Intensive: Sept 8-10; Oct 27-29 (Thursday-Saturday)

This course examines issues often encountered by women performing ministerial functions (e.g., preaching, teaching, counseling, managing conflict) and the unique gifts of leadership which women commonly bring to the pastoral role. **This course meets two weekends: September 8-10 (Sept 8 2:30pm-6:30pm, Sept 9-10 8:30am-5:00pm) and October 27-29 (Oct 27 2:30pm-6:30pm, Oct 28-29 8:30am-5:00pm).** No prerequisite. Instructor: Kathy McCallie, Associate Professor of Ministerial Leadership and Ethics.

PW 540 The Theology and Practice of Public Worship (3 hrs.)

Online: Asynchronous

An introduction to liturgical theology, or the discipline of theological reflection on the words and actions of the church's worship, designed for students who will lead worship in communities of faith. While some attention is given to liturgy for occasional services, the primary focus will be on the people of God's regular Sunday worship. **Prerequisites:** FDC 600 and TH 500. Instructor: Allie Utley, Assistant Professor of Liturgy and Practical Theology.

Area VI: Faith and Public Discourse

AH 675 Philosophy and Psychology of Religion (3 hrs.)

Synchronous (Tuesdays, 2:30pm-5:15pm)

This course introduces ministry students to foundational issues surrounding philosophical and psychological understandings of religious experience. More specifically, it equips students to examine cultural practices and beliefs through the lenses of phenomenology, psychoanalysis, and critical theory. Students are encouraged to reflect theologically on the relation between theory and practice in the philosophy and psychology of religion, with special attention to how race, gender, ability, and subject position shapes philosophical discourse on faith. **No Prerequisites.** Instructor: Peter Capretto, Assistant Professor of Pastoral Care in Religion and Culture.

TC 900.01 Immersion Travel: Borderlinks (3 hrs.)

Intensive: October 15-22

A study trip that investigates the complex situation along the border between the United States and Mexico. This course is offered in cooperation with the BorderLinks organization of Tucson, Arizona. A \$350 immersion fee (non-refundable after travel and housing arrangements have been made) which partially covers travel, food and lodging expenses will be assessed. **Students who wish to enroll in this course must fill out and submit an Immersion Course enrollment Form by May 15th.** Required class sessions before and after travel: Monday, Sept 12 7:00pm-8:00pm; Monday, Oct 3 7:00pm-8:00pm; and Monday, Nov 14 7:00pm-8:00pm (all times listed are Central Standard Time). Passport required. **Prerequisite:** completion of one introductory course. Satisfies the immersion course requirement. Instructor: Kathy McCallie, Associate Professor of Ministerial Leadership and Ethics.

Projected Courses – Spring 2023

Projected courses (subject to change), offered only for planning purposes. A full listing will be published in fall 2022.

Area I: General Theological Studies

EXT 512³ Practicum for Social Justice, TBD, Walker
FDC 500¹ Orientation to Theological Community, On Campus, Butler
FDC 800³ Foundations in Black Church Traditions and African American Faith
Life, Online plus Concentrated On Campus, A Carter
SYM 510² Theological Field Education, On Campus, Walker
SYM 510² Theological Field Education, Online, TBD

Area II: Biblical Studies

HB 500³ Introduction to Hebrew Bible, On Campus, Davison
NT 500³ Introduction to New Testament, Online, A Carter
NT 600.09³ The Gospel of Matthew, Online, W Carter
NT 835³ New Testament Greek II, Synchronous Thursday, W Carter

Area III: Historical Studies

HC 504³ History of Christianity II, Online, Barnett

Area IV: Theology and Ethics

ET 525³ Ethics, Culture, and the Mission of the Church, On Campus, McCallie
TH 625³ Constructive Theology, Online, Bessler
TH 880.3³ The Historical Jesus and Christs of Faith, On Campus, Bessler

Area V: Practical Theology

AH 725³ Political Pastoral Theology, Concentrated, Capretto
PR 500³ The Art and Practice of Preaching, On-Campus, Utley
PT 520³ Theories and Practices of Spiritual Care, Online, Capretto
PT 525³ Adolescent Spirituality, Concentrated, Lockhart-Gilroy

Area VI: Faith and Public Discourse

AH 880.11³ Jesus in America, A Cultural History, Concentrated, Barnett
TC 900.06³ Immersion: Israel/Palestine, McCallie

Academic Calendar

Fall 2022

Registration reopens for Fall 2021	Aug 01
A-Term Weeks	Aug 01-05; 15-19
Orientation.....	Aug 16-17
First day of 13-week classes	Aug 22
Labor Day (seminary closed)	Sep 05
DMIN Student Grades Due	Sept 15
Concentrated Course Week I	Oct 10-14
Withdrawal Deadline	Oct 14
Concentrated Course Week II	Oct 17-21
Registration for Spring 2022	Oct 17-28
New Student Registration Spring.....	Nov 07
Fall Break/Thanksgiving Recess.....	Nov 21-25
Thanksgiving (seminary closed).....	Nov 23-25
Incomplete Request Deadline	Dec 02
Last day of classes	Dec 09
Winter Break (seminary closed)	Dec 24-Jan 01
Master Student Grades Due	Jan 3, 2023

Spring 2023

Registration reopens for Spring 2023.....	Jan 03
J-Term Weeks	Jan 9-13; 23-27
Martin Luther King, Jr. Day (seminary closed) ...	Jan 16
Orientation.....	Jan 17-18
First day of 13-week classes	Jan 30
Ash Wednesday	Feb 22
Concentrated Course Week I	Mar 06-10
Concentrated Course Week II.....	Mar 13-17

Spring 2023 (continued)

Withdrawal Deadline	Mar 17
Registration for Fall 2023	Mar 20-31
Holy Week Recess.....	April 03-07
Good Friday (seminary closed).....	Apr 07
Easter Monday (seminary closed).....	Apr 10
New Student Registration Fall.....	Apr 11
Incomplete Request Deadline	May 12
Senior Grades Due.....	May 12
Awards Day.....	May 16
Last Day of Classes/Senior Banquet.....	May 19
Graduation	May 20
Memorial Day (seminary closed).....	May 29
Master Student Grades Due.....	Jun 02

Summer 2023

Summer Term	Jun 05-30
Juneteenth Holiday (seminary closed)	Jun 19
DMIN Fortnight	Jun 20-24
Independence Day Observed (seminary closed)	Jul 04
Summer Coursework Deadline	Jul 21
Master Student Grades Due.....	Aug 04
DMIN Student Grades Due.....	Sept 15