Course Schedule
SPRING 2013
(11-13-12)
I. FINANCIAL AID INFORMATION FOR CONTINUING STUDENTS

- Continuing students applying for financial-need-based seminary tuition assistance after the introductory tuition assistance period or planning to apply for federal financial aid must complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov.
- Seminary tuition assistance, provided by PTS, whether in the form of an award, a scholarship, or financial-need-based tuition assistance, is renewable each year provided the student:
  - completes FAFSA by the published deadline;
  - continues to meet the specific criteria for her/his award as listed in the catalog;
  - writes a thank-you letter to the donor(s) designated in the student’s annual financial aid award letter by a deadline specified in a letter the student will receive from the Stewardship office;
  - maintains satisfactory academic progress by maintaining a 2.50 cumulative GPA. Students whose cumulative GPA falls below 2.50 will be placed on academic probation. Students may continue to receive seminary tuition assistance while on academic probation.
- Students receiving 100% tuition awards and scholarships must enroll in and complete at least 6 semester hours (excluding hours for which tuition is not charged) per semester, excluding summer. Eighty percent tuition awards and scholarships are not subject to the semester-hour minimum.
- Seminary tuition assistance is normally granted for no more than the total number of credit hours required in the degree program in which a student is enrolled. In exceptional circumstances a student may receive up to 3 additional semester hours of seminary tuition assistance.
- A student may receive three hours of WD without seminary tuition assistance consequences. Credit hours taken beyond the allowable number of hours of seminary tuition assistance will be billed at full tuition.
- When a student receives a grade of “F” in a course, any seminary tuition assistance granted for that course must be returned to the seminary. The amount of tuition assistance given for that course will be posted to the student’s account for the term in which the student is next enrolled and must be paid according to the financial agreements for that term.
- Students receiving Federal Direct (Stafford) student loans must successfully complete at least six hours per semester and maintain a 2.50 cumulative GPA in order to maintain satisfactory academic progress for loan eligibility. According to federal regulations, a student cannot exceed the identified borrowing limits per academic year ($20,500 unsubsidized).
- The first disbursement of Stafford Loan change checks will be one month after the beginning of classes. This is to avoid over payment of funds, if a student drops below part-time status, which is at least six (6) hours. If you have any questions, please contact the financial aid officer, Katrina Morrison.
- Students who anticipate using any of the various educational assistance programs under the GI Bill are reminded to report this information to the financial aid officer at the time of enrollment. Students who receive these benefits are expected to pay charges at registration with reimbursement to follow in accordance with the specific form of educational assistance.

II. REGISTRATION POLICIES AND PROCEDURES FOR CONTINUING STUDENTS

Continuing PTS students must register for Spring 2013 during October 29 – November 9, 2012. Continuing students who fail to register for Spring 2013 by the November 9 deadline may inconvenience their advisers and delay their own graduation. Having missed the primary registration period, they must wait until January 7, 2012. However, at that point, seniors in program have no special priority in limited enrollment courses. Please note: In all cases, students whose accounts are in arrears must see Toni Imbler before they may begin the registration process.

III. GENERAL ENROLLMENT POLICIES AND PROCEDURES FOR ALL STUDENTS

- Your academic adviser will help you select the appropriate courses for the year. Most first-year courses are required courses, introducing you to the major areas of theological education. Depending on your background and the number of hours that you carry, your first-year program may include some elective hours.
- The primary decision you must make is the number of hours you will carry. This depends on your undergraduate record, your employment during the semester, your commuting time, etc. You must expect seminary courses to require considerably more of your time than undergraduate courses. Normally, PTS instructors expect you will spend three hours outside of class in reading and working on other assignments for every one hour in class. Reading assignments in many three-hour classes are approximately 100 pages of text per week.
- When a schedule of courses has been decided with your adviser, fill out an enrollment form. Enrollment forms must be complete, including the number of hours. If course by-pass forms need to be completed, they should be secured at this time.
- Independent Research: The request to register for an independent study must be filed in the seminary registrar’s office with all appropriate signatures by the first day of the semester. Enrollment and Independent Research Forms must include the complete course title. Enrollment forms will not be processed without the Independent Research Form.
- Return your completed enrollment form(s) to the registrar after you have consulted with your adviser.
- Individuals motivated by a desire for personal growth rather than an accumulation of credit hours may audit selected credit courses at the greatly reduced cost of $80.00 per credit hour. Auditors are allowed in most courses, with permission of the instructor, if space permits. See PTS catalog for audit policies.
Adding and Dropping Classes

- The Change of Enrollment Form for adding and dropping courses is available in the student commons or on the PTS website: http://www.ptstulsa.edu.
- A student may not add a course beyond the first week of a fall or spring semester, regardless of course schedule configuration (e.g., weekly, weekend, concentrated, arranged, online). In a January term, courses must be added at least three weeks prior to the beginning of the term, or in a summer term, at least three weeks prior to the beginning of the module in which the course is offered.
- The policy on dropping courses is as follows:
  a) During the first three weeks of a fall or spring semester, or within the first 7 class contact hours in a January or summer term, courses may be dropped for any reason. No record appears on the transcript.
  b) In the fourth through the eighth week of a fall or spring semester, or between 7 and 14 class contact hours in a January or summer term, courses may be dropped for any reason.
  c) After the eighth week of a fall or spring semester, or after 14 class contact hours in a January or summer term, courses may be dropped with a grade of “WD” only for verified extenuating circumstances of a non-academic nature. A written petition, explaining the extenuating circumstances, must be presented to the dean. If that petition is granted, a “WD” will appear on the transcript. If the petition is not granted, the dean will notify both the student and the course instructor of the decision. The course instructor will assess the student’s performance up to the date of the student’s withdrawal, and a grade will be issued and will appear on the transcript. Students may appeal a negative decision by the dean to the Master’s Committee.
- The policies for adding and dropping courses in a fall or spring semester apply equally to master’s level students enrolled in all courses regardless of schedule configuration (e.g., weekly, weekend, concentrated, arranged, online).
- Because seminary courses that convene on several weekends during the semester or during a concentrated course week focus all class contact hours in a limited period of time, faculty will expect students to begin reading and working on other assignments prior to the first class session. Normally, they will also expect students to complete research and writing assignments after the date of the last class session. In other words, despite the concentrated schedule for class meetings, such seminary courses should be understood to require academic work throughout the entire semester. It is the responsibility of all students who register for such courses to contact the dean’s office by the first day of the fall or spring semesters (or at least three weeks before the first class session of a January or summer term course) to obtain a course syllabus, which will specify assignments that must be completed prior to the first class session.
- Change of Enrollment forms will be processed the day they are received in the Registrar’s Office. If you are unable to be on campus, you may use the following drop procedure:
  a) To drop a course during the first three weeks of class you may notify the registrar via email at toni.imbler@ptstulsa.edu, or fax a Change of Enrollment form to the registrar, 918-270-6411 or scan and send as email attachment to the registrar. Please include the reason for dropping the course. Requests to drop a course will not be taken over the telephone.
  b) To drop a class after the third week, you must fill out a Change of Enrollment form, and return the form to the Registrar’s Office.
  c) If you are unable to return for the semester, please notify the registrar and your adviser before classes start.

Enrollment Policies for Online Education Program

Phillips Theological Seminary has received approval from its primary accrediting agencies, the Commission on Accrediting of the Association of Theological Schools in the United States and Canada and The Higher Learning Commission of the North Central Association of Colleges and Schools, to initiate a comprehensive online education program. The program, which began in the Fall 2009 semester, features online courses and utilizes the MoodleRooms Learning System.

In order to offer access to our resources for graduate theological education first to those who have not previously had such access because they work and live beyond a reasonable commuting distance, PTS will privilege enrollments in online courses by those students who must travel more than 150 miles one-way to campus. Following in order of precedence are students who need a course(s) for some extraordinary circumstance, those who need a course for graduation, and those with the most earned credit hours as determined by the PTS registrar.

Online education requires particular tools. Our technology philosophy is to use the least bandwidth possible in order to make the education we offer accessible to the broadest number of potential students. Students should plan on having:

- A reliable computer, running an up-to-date operating system (e.g., Apple OS X, Windows XP, Vista or Windows 7);
- A Word processing program compatible with Microsoft Word 2007 and newer;
• Power Point or Keynote;
• Broadband internet access, or faster, (strongly preferred, regardless of whether it is delivered by satellite, cable, or DSL);
• External speakers needed for adequate sound quality;
• A webcam.

IV. CLASS ATTENDANCE POLICY

Class attendance and participation are important. All persons in the community are teachers and learners. Any student who misses 20% or more of the class contact hours for a course, for any reason, cannot pass or successfully audit that course. The intention of the policy is not to be punitive, but to recognize that students should retake courses for credit if they miss a significant number of the class contact hours. With regard to online courses, instructors will specify a minimum level of participation each week that will constitute the equivalent minimum number of contact hours required for a passing grade.

V. INFORMATION FOR THOSE REGISTERING FOR WEEKEND, CONCENTRATED, AND ONLINE COURSES

Students who register for weekend, concentrated, and online courses in the Spring 2013 semester should begin looking at the PTS MoodleRooms site in early January to see if course materials are available. If course information is not available by January 7, students should contact the instructor. Assignments for these courses are normally due prior to the first class session and after the final session. Booklists will be available on the PTS website by clicking on the ‘virtual bookstore’ icon.

VI. TUITION AND FEES SPRING 2013

| Tuition (master degree student): | $400.00 per semester hour minus any PTS tuition assistance; matriculation fee: $50.00 |
| Tuition (CGTS, diploma, or special student): | $225.00 per hour (no PTS tuition assistance awarded); matriculation fee: $50.00 |

Community Life Fee: $ 20.00
Degree Student Fee: 6 hours or more - $120.00
5½ hours or less - $90.00
Technology Fee: $100.00
Audit/Certificate: $ 80.00 per semester hour
Diploma/Special Fee: $100.00
Change of Enrollment Fee: $ 25.00 (January 2 – February 2, 2013; per slip)

TUITION REFUND POLICY FOR JANUARY TERM 2013

If the completed drop slip is returned (Email and faxes are accepted) to the registrar's office, the refunds are as follows:
- From end of registration through December 23 .. all but $25 per drop slip
- From December 24 to day prior to the start of class ......................... 80%
- On the first day of the class .............................................................. 50%
- On or after the second day of the classes ....................................... 0%

TUITION REFUND SCHEDULE FOR THE SPRING 2013 SEMESTER

This tuition refund policy applies equally to students enrolled in all courses regardless of schedule configuration (e.g., weekly, weekend, concentrated, arranged, online). Students receiving federal financial aid may be subject to a different refund policy. The refund policy is subject to change upon notification.

The following tuition refund schedule applies to course drops and withdrawals:
- First week January 28 – February 2, 2013 100%
- Second week February 4 – February 9, 2013 80%
- Third week February 11 – February 16, 2013 50%
- Fourth week After February 16, 2013 None

All fees are non-refundable after the first week. No refund for auditors.

FINANCIAL ARRANGEMENTS SHOULD BE MADE BEFORE YOU ATTEND CLASS
PAYMENT SCHEDULE
Tuition and fees are due in full the first week of the semester, although a deferred payment plan may be arranged. Students will be informed of payment options before the beginning of the Spring 2013 term. Students with account balances may not enroll. Students will be responsible for any costs incurred by the seminary in collecting delinquent student accounts.

Please mail payments to: Phillips Theological Seminary, PTS Student Accounts, 901 North Mingo Road, Tulsa, Oklahoma 74116-5612
Credit card payments can be made at www.ptstulsa.edu. (Go to costs-registrar and then to student payment.)
Cash, check, or credit card payments may also be made in person at the front reception desk.

VII. DISABILITIES POLICIES
Phillips Theological Seminary is committed to providing equal access to its programs of graduate professional education for all qualified students with learning, physical, medical, or psychological disabilities. Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 prohibit discrimination against individuals with disabilities. Accordingly, the Seminary aims to provide reasonable accommodation for qualified individuals with a disability to ensure their access and participation in Seminary programs.

Once admitted to PTS, but at least 6 weeks prior to matriculation, entering students requesting accommodations should petition the Office of the Associate Dean for Admissions and Student Services for consideration. Current students should petition as early as possible, but at least 6 weeks prior to the beginning of the semester in which accommodations are requested. Later submission of documentation may result in a delay in implementing any accommodation plan. No documentation will result in a waiver of PTS admissions policies, expectations regarding acceptable behavior, or course objectives and requirements, including the attendance policy. For details, see “Disabilities: Policies and Procedures” in the seminary catalog on the PTS website (www.ptstulsa.edu).

VIII. EMAIL REQUIREMENTS
Students are expected to maintain a student.ptstulsa.edu email account in order to facilitate communication and to access course information and assignments via the Internet. Students should check regularly for email sent by PTS faculty and staff.

IX. CAMPUS INFORMATION
Security Issues
• When a crime has occurred, members of the PTS community should contact campus security or the seminary receptionist. The police or other authorities should also be contacted. Local authorities can be reached as shown below.
  a. Campus security—(918) 852-4930.
  b. Emergency—911
  c. Tulsa Police non-emergency—(918) 596-9222
  d. Crisis Intervention—(918) 583-4357
  e. Rape Hotline—(918) 744-RAPE (7273)
• In all situations where a crime may have occurred, especially those involving violence, timely reporting may be critical.
• While crime is not a major problem on campus, all members of the community are wise to take normal precautions of locking cars, keeping valuables with them at all times, and staying in well-lit areas.

Regarding Sexual Assault
The seminary relies on community and denominational educational programs to promote student awareness of rape and other forcible and non-forcible sex offenses. Additional information is available in the office of the pastor to the PTS community.

Should a sex offense occur on campus, seminary personnel will assist the student in notifying the proper authorities listed above, if requested by the student. Students should contact the Pastor to the PTS Community, Susanna Southard, at 918-270-6446 (office), or the Associate Dean for Admissions and Student Services, Belva Brown Jordan, at 918-270-6420 (office). Counseling is available for victims of sex offenses.

X. STUDENT DIRECTORIES
Phillips Theological Seminary publishes an electronic directory of students every semester. In addition to name, home address, telephone numbers, PTS email address, and degree information, PTS publishes a student’s denomination in the student directory. Students must notify the registrar by February 4, 2013, if they do not wish to have any or all of this information, including denomination, listed in the directory. Changes in contact information must be reported immediately to the office of the registrar.
PTS does not provide the directory to individuals or organizations outside the seminary. Likewise, PTS students should respect the fact that directories and the information they contain are only intended to facilitate appropriate communication within the PTS community.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. Notification of these rights is printed annually in the PTS handbook which can be accessed at the seminary website www.ptstulsa.edu. Please contact Toni Wine Imbler, registrar, if you have questions about these rights or the PTS student directory.

XI. LOOKING AHEAD
In an effort to help students plan their course selections, we include below the following information on Fall 2013 – Spring 2014 course offerings. While all advanced listings are subject to change, we hope this information assists students in planning ahead. If enrollment warrants, we will add an additional section on-campus or online as needed. NOTE: TE512 Ethics, Culture and Mission of the Church will NOT be offered during the 2013-2014 calendar year. Students who wish to graduate on or before May 2014 should enroll in TE512 in the Spring 2013 semester.

Summer Courses 2013
Summer I
June 3-7
June 10-14
June 17-21
June 24-28 Scott CC 520 3 Theological Issues in Film

Summer II
July 13-17 __________________________ (Offered at the General Assembly of the Christian Church (DOC). A one-to-two hour elective course. See John Imbler for details.

Fall 2013 Online Classes
CD 502 1 Vocation and Theology I: Introduction to Theological Education for Master’s Students
NT 500 1 Introduction to New Testament
TE 500 1 Introduction to Theology
TE 621 2 Vocation and Theology III: Constructive Theology
HS 504 1 History of Christianity II: Reformation and Modern
HS 673.08 3 Makers of Christianity—20th Century
PT 520 1 Care in Christian Communities
PT 696 1 Seminar in Pastoral Leadership: Transforming Congregations
HB 510 3 8th Century Prophets
SYM 505 2 Supervised Year in Ministry I

Fall 2013 On Campus
HB 500 1 Introduction to Hebrew Bible
HB 645 1 Hebrew Readings
NT 642 1 New Testament Greek I
HS 502 2 History of Christianity I: Early and Medieval
HS 530 1 Disciples History and Polity
HS 533 1 United Methodist Polity
TE 600 1 Doctrine of God
PT 500 1 Introduction to Preaching
PT 540 1 Theology and Practice of Public Worship
PT 520 1 Care in Christian Communities
PT 572 1 Weddings, Funerals and Other Occasions
CC 554 3 Borderlinks  (October concentrated course)
SYM 505 Supervised Year in Ministry I
HS520.03 Contemporary Hindu Traditions
HS520.05 Contemporary Jewish Traditions

Spring 2014 Online
HB 500 Introduction to Hebrew Bible
NT ___ New Testament Exegesis Course
HS 502 History of Christianity I: Early and Medieval
TE 602 Christology
PT 500 Introduction to Preaching
PT 571 The Art and Practices of Ministry
SYM 510 Supervised Year in Ministry II

Spring 2014 On Campus
CD 502 Vocation and Theology I: Introduction to Theological Education for Master’s Students
CD 503 Orientation to the Master’s Thesis
PT 566 Orientation to CPE (JTerm concentrated)
NT 500 Introduction to the New Testament
NT 644 New Testament Greek II: Greek Exegesis
NT 573 Interpreting the Book of Revelation (concentrated course week)
HS 504 History of Christianity II: Reformation and Modern
HS 518 History of Christianity in the U.S.
HS 532 United Methodist Doctrine
HS 539 History and Polity of the United Church of Christ
TE 500 Introduction to Theology
TE 621 Vocation and Theology III: Constructive Theology
CC ___ Gender Hermeneutics
PT 672 The Church and Evangelism
SYM 510 Supervised Year in Ministry II
### TUESDAY

<table>
<thead>
<tr>
<th>Time</th>
<th>Course Details</th>
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</thead>
<tbody>
<tr>
<td>8:30 – 11:15 a.m.</td>
<td>HS 504 History of Christianity II: Reformation and Modern (ro) -- Imbler</td>
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<td>NT 50 [2] History of Christianity I: Early and Medieval (ro) -- Smith</td>
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<td></td>
<td>CD 516 I Corinthians (rp) -- Smith</td>
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<td>HS 502 History of Christianity II: Early and Medieval (ro) -- Thompson</td>
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<td>TE 512 Ethics, Culture and Mission of the Church (rp) -- McGarrah Sharp</td>
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<td>HS 530.01 Stone-Campbell Theology (rp) -- Imbler</td>
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<td>I Corinthians (rp) -- Davison</td>
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<td>HB 500 Introduction to Hebrew Bible (ro) -- Davison</td>
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<td>CC 679.13 Social Media and the Life of the Church (ol) -- Morrice Brubaker</td>
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<td></td>
<td>PT 500 Introduction to Preaching (rp) -- Ward</td>
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<td>SYM 510 Supervised Year in Ministry II (rp) -- Robinson</td>
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<tr>
<td>11:30 a.m. – 12:45 p.m.</td>
<td>Chapel and Lunch</td>
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<tr>
<td>1:00 – 2:15 p.m.</td>
<td>1:15 – 2:15 p.m. PT 684 Preaching the Lectionary (o) -- N. Pittman</td>
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<tr>
<td>2:30 – 5:15 p.m.</td>
<td>CD 502 Theology and Vocation I: Intro. to Theological Education for Master’s Students (ro) -- Jordan</td>
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<td>CD 502 History of Christianity I: Early and Medieval (ro) -- Smith</td>
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<td>TE 500 Introduction to Theology (rp) -- Morrice Brubaker</td>
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<td>TE 621 Vocation and Theology III: Constructive Theology (rp) -- Bessler</td>
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<tr>
<td>6:15 – 9:00 p.m.</td>
<td>NT 503 Introduction to the New Testament (ro) -- Smith</td>
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<td>HS 520.04 [3] Contemporary Islamic Traditions (1/31, 2/7, 2/14, 2/21, 2/28 &amp; 3/7) (o) -- Enchassi</td>
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<td></td>
<td>HS 520.01 [3] Contemporary Buddhist Traditions (3/14, 4/4, 4/11, 4/18, 4/25 &amp; 5/2) (o) -- Habito, Cortes, Roemer</td>
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<td></td>
<td>PT 671 Practices in Congregational Leadership and Administration (ro) -- Peluso-Verdend</td>
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<td>PT 516 Ministry and Medical Ethics (rp) -- McGarrah Sharp</td>
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### THURSDAY

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<tbody>
<tr>
<td>8:30 – 11:15 a.m.</td>
<td>HB 500 Introduction to Hebrew Bible (ro) -- Davison</td>
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<td>NT 516 I Corinthians (rp) -- Smith</td>
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<td>HS 502 History of Christianity I: Early and Medieval (ro) -- Thompson</td>
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<td>TE 512 Ethics, Culture and Mission of the Church (rp) -- McGarrah Sharp</td>
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<td>CC 679.13 Social Media and the Life of the Church (ol) -- Morrice Brubaker</td>
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<td></td>
<td>PT 500 Introduction to Preaching (rp) -- Ward</td>
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<tr>
<td></td>
<td>SYM 510 Supervised Year in Ministry II (rp) -- Robinson</td>
</tr>
<tr>
<td>11:30 a.m. – 12:45 p.m.</td>
<td>Chapel and Lunch</td>
</tr>
<tr>
<td>1:00 – 2:15 p.m.</td>
<td>1:15 – 2:15 p.m. PT 684 Preaching the Lectionary (o) -- N. Pittman</td>
</tr>
<tr>
<td>2:30 – 5:15 p.m.</td>
<td>CD 657 Issues for Women in Christian Ministry (ro) -- Blue</td>
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<tr>
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<td>CD 657 Issues for Women in Christian Ministry (ro) -- Blue</td>
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<tr>
<td></td>
<td>CD 516 I Corinthians (rp) -- Davison</td>
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<td></td>
<td>SYM 510 Supervised Year in Ministry II (rp) -- Penrose</td>
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<td>6:15 – 9:00 p.m.</td>
<td>NT 503 Introduction to the New Testament (ro) -- Smith</td>
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<tr>
<td></td>
<td>PT 516 Ministry and Medical Ethics (rp) -- McGarrah Sharp</td>
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### INTENSIVE COURSES

#### January Term (1/7-11)
- PT 565 Effective Hospital Ministry (ro) -- Thomas
- HS 530.01 Stone-Campbell Theology (rp) -- Imbler

#### January Term (1/14-18)
- HS 531 United Methodist History (ro) (2/21-23 & 4/25-27) -- Blue
- TE 626 The Theology and Ethics of Martin Luther King, Jr (rp) (1/31-2/2 & 4/11-13) -- Owens
- PT 571 Vocation and Theology II: The Art and Practices of Ministry (rp) (2/7-9 & 4/18-20) -- N. Pittman

### Two 3-Day Weekend Courses
- CD 610.04 Spirituality: Celtic Spiritual Disciplines (ol) (2/2 & 5/11) -- Fraser
- SYM 510 Supervised Year in Ministry II (rp) (2/16, 3/2, & 5/4) -- Penrose

### Two Saturday Course
- HB 517 Women in the Hebrew Bible (rp) -- Davison

### Concentrated Course Week I (March 11-15)
- NT 501 Baptist History and Polity (ro) -- Thomas
- CD 503 Orientation to Master’s Thesis (ro) -- Smith

### Concentrated Course Week II (March 18-22)
- NT 501 Baptist History and Polity (ro) -- Thomas
- CD 503 Orientation to Master’s Thesis (ro) -- Smith

### Online Courses
- HB 500 Introduction to Hebrew Bible (ro) -- Davison
- NT 516 I Corinthians (rp) -- Smith
- HS 502 History of Christianity I: Early and Medieval (ro) -- Thompson
- TE 512 Ethics, Culture and Mission of the Church (rp) -- McGarrah Sharp
- CC 679.13 Social Media and the Life of the Church (ol) -- Morrice Brubaker
- PT 500 Introduction to Preaching (rp) -- Ward
- SYM 510 Supervised Year in Ministry II (rp) -- Robinson
SPRING 2013 COURSE OFFERINGS: Master’s Level

Division I: Vocational and Theological Formation For Ministry

**Ministry Studies**

CD 502 3 Vocation and Theology I: I.T.E.M.S.  
Belva Brown Jordan

PT 571 3 Vocation and Theology II: The Art and Practices of Ministry  
Nancy Claire Pittman

TE 621 3 Vocation and Theology III: Constructive Theology  
Joe Bessler

**Supervised Ministries**

SYM 510 2 Supervised Year in Ministry II  
Leslie Penrose

SYM 510 2 Supervised Year in Ministry II - ONLINE  
Ron Robinson

**The History and Practice of Spirituality**

CD 610.04 1 Seminar in Spirituality: Celtic Spiritual Disciplines  
Mady Fraser

CD 657 3 Issues for Women in Ministry  
Ellen Blue

**Master’s Thesis and Integrative Paper Research and Writing**

CD 503 1 Orientation to Master’s Thesis  
Dennis Smith

Division II: Biblical Studies

**Hebrew Bible**

HB 500 3 Introduction to the Hebrew Bible - ONLINE  
Lisa Davison

HB 517 3 Women in the Hebrew Bible  
Lisa Davison

HB 643 1 Introduction to Biblical Hebrew II  
Lisa Davison

**New Testament**

NT 500 3 Introduction to the New Testament  
Dennis Smith

NT 516 3 First Corinthians - ONLINE  
Dennis Smith

Division III: Historical Studies

HS 502 3 History of Christianity I: Early and Medieval - ONLINE  
Mike Thompson

HS 504 3 History of Christianity II: Reformation and Modern  
John Imbler

HS 520.01 1,5 Contemporary Buddhist Traditions  
Ruben Habito, Helen Cortes, Jacquelyn Roemer

HS 520.04 1,5 Contemporary Islamic Traditions  
Imad Enchassi

HS 530.01 3 Stone-Campbell Theology  
John Imbler

HS 531 3 United Methodist History  
Ellen Blue

HS 534 3 Baptist History and Polity  
John Thomas

Division IV: Theology and Ethics

TE 500 3 Introduction to Theology  
Sarah Morice Brubaker

TE 512 3 Ethics, Culture, and the Mission of the Church  
Mindy McGarrah Sharp

TE 512 3 Ethics, Culture, and the Mission of the Church - ONLINE  
Mindy McGarrah Sharp

TE 626 3 The Theology and Ethics of Martin Luther King, Jr.  
Ray Owens

TE 621 3 Vocation and Theology III: Constructive Theology  
Joe Bessler
Division V: Practical Theology

**Preaching**

PT 500\(^1\) Introduction to Preaching - ONLINE  Richard Ward
PT 684\(^1\) Preaching the Lectionary  Nancy Claire Pittman

**Pastoral Leadership**

PT 571\(^1\) Vocation and Theology II: The Art and Practices of Ministry  Nancy Claire Pittman
PT 671\(^1\) Practices in Congregational Leadership and Administration  Gary Peluso-Verdend

**Pastoral Care and Counseling**

PT 516\(^4\) Ministry and Medical Ethics  Mindy McGarrah Sharp
PT 565\(^5\) Effective Hospital Ministry  John Thomas

Division VI: Global Realities and Cross-Cultural Issues

CC 679.13\(^1\) Social Media and the Life of the Church - ONLINE  Sarah Morice Brubaker

**COURSE DESCRIPTIONS FOR SPRING 2013 COURSES**

**Vocational and Theological Formation For Ministry**

**Ministry Studies**

CD 502: Vocation and Theology I: Introduction to Theological Education for Master’s Students (3 hrs.)
A “rite of passage” course that provides an orientation for new M.Div., M.A.M.C., and M.T.S. students to the culture, values, and people of the seminary community. The course is required for these students within the first 13 hours of their academic programs and before enrollment in supervised ministries.
Instructor: Belva Brown Jordan, Pastor to the PTS Community and Instructor of Ministry Studies, PTS.

PT 571: Vocation and Theology II: The Art and Practices of Ministry (3 hrs.)
An introduction to the formation of pastoral identity and imagination that shape all aspects of ministry, including the exercise of leadership, power, and authority; the implementation of administrative tasks; and the application of Christian wisdom and theology. Prerequisite: CD 502, TE 500, and completion of or concurrent enrollment in one Supervised Ministry course. Meets two 3-day weekends, 2/7-9 and 4/18-20, Thursdays 6:15 p.m. – 9:00 p.m., Fridays and Saturdays, 8:30 a.m. – 12:00 noon and 1:15 p.m. – 4:45 p.m. Prerequisite: CD 502, TE 500, and completion of or concurrent enrollment in one SYM course.
Instructor: Nancy Claire Pittman, Associate Professor of the Practice of Ministry and Director of the Doctor of Ministry program, PTS.

TE 621: Vocation and Theology III: Constructive Theology (3 hrs.)
An investigation of the systematic interconnected character of the major doctrines/symbols of the Christian faith. This course requires each student to write a constructive essay, or credo, expressing her or his understanding of the basic doctrines of the faith. Prerequisite: NT 500, TE 500, PT 571, plus an additional advanced course in Theology approved by the division. Normally taken by MDiv student after the completion of 60 semester-hours.
Instructor: Joe Bessler, the Robert Travis Peake Associate Professor of Theology, PTS.
Supervised Ministries

SYM 510: Supervised Year in Ministry II (2 hrs.)
This course focuses on ministry as community organization and cross-cultural mission, while continuing the disciplined theological reflection developed in the Supervised Year In Ministry I course. Students acquire the leadership skills necessary for engaging congregations in purposeful involvement in contexts outside the walls of church life. Additionally, students will develop the discipline and habit of theological reflection in cross-cultural settings. Each student will be required to partner with a local community service organization (or if the church already has such a partnership or service project of their own) for part of the ten hours already required of the program. The student will present in class written materials from their community service project for in depth theological reflection about the importance and meaning of doing ministry in a cross-cultural (contextual) setting.
Prerequisites: CD 502, TE 500, completion of SYM 505 and submission of the required paperwork to the director of supervised ministries. Meets three Saturdays, 2/16, 3/2, & 5/4 8:30 a.m. to 12:30 p.m. **This is the second of two required Supervised Ministry courses. Class size is limited.**
Instructor: Leslie Penrose, United Church of Christ minister, Executive Director of JustHope, Tulsa, OK.

SYM 510: Supervised Year in Ministry II - Online (2 hrs.)
This course focuses on ministry as community organization and cross-cultural mission, while continuing the disciplined theological reflection developed in the Supervised Year In Ministry I course. Students acquire the leadership skills necessary for engaging congregations in purposeful involvement in contexts outside the walls of church life. Additionally, students will develop the discipline and habit of theological reflection in cross-cultural settings. Each student will be required to partner with a local community service organization (or if the church already has such a partnership or service project of their own) for part of the ten hours already required of the program. The student will present in class written materials from their community service project for in depth theological reflection about the importance and meaning of doing ministry in a cross-cultural (contextual) setting.
Prerequisites: CD 502, TE 500, completion of SYM 505 and submission of the required paperwork to the director of supervised ministries. Meets three Saturdays, 2/16, 3/2, & 5/4 8:30 a.m. to 12:30 p.m. **This is the second of two required Supervised Ministry courses. An online course. Class size is limited.**
Instructor: Ron Robinson, Executive Director of the National Unitarian Universalist Christian Fellowship, Tulsa, OK.

The History and Practice of Spirituality

CD 610.04: Spirituality: Celtic Spiritual Disciplines (1 hr.)
A small group experience with a focus on the holistic, egalitarian, and earth-connected spiritual perspectives and disciplines of Celtic Christianity—a sect of Christianity which arose in the British Isles prior to the 8th century. Enrollment is limited to 10 students. Meets two Saturdays, 2/2 & 5/11 10:00 a.m. – 4:00 p.m.
Instructor: Mady Fraser, Chaplain Emerita, PTS.

CD 657: Issues for Women in Ministry (3 hrs.)
This course examines issues often encountered by women performing ministerial functions (e.g., preaching, teaching, counseling, managing conflict) and the unique gifts of leadership which women commonly bring to the pastoral role.
Instructor: Ellen Blue, Mouzon Biggs, Jr. Associate Professor of the History of Christianity and United Methodist Studies, PTS.

Master’s Thesis and Integrative Paper Research and Writing

CD 503: Orientation to the Master’s Thesis (1 hr.)
This course will provide an introduction to the process of writing a master’s thesis (either MDiv or MTS). In a workshop format, each student will develop a thesis topic and a plan for the research and writing of the thesis. Instruction will also be provided on the style form for writing a thesis. Highly recommended for all students who plan to write a thesis in the near future or are in the process of writing a thesis. At the student’s option, the one hour credit for the course may be counted toward the 6-hour thesis credit. Meeting dates and times to be arranged.
Instructor: Dennis Smith, the LaDonna Kramer Meinders Professor of New Testament, PTS.

Biblical Studies

Hebrew Bible

HB 500: Introduction to the Hebrew Bible - Online (3 hrs.)
This course examines biblical texts that reflect Israel's developing understandings of God's role in human history. Critical elements of Israel's political and religious history through the 2nd century BCE will receive attention. Students will explore a variety of interpretive methods. Successful completion of the course will satisfy one of the basic Bible requirements for the Master's degree programs. Instruction will consist primarily of lecture, discussion, and online resources. **An online course. Class size is limited.**
Instructor: Lisa W. Davison, Johnnie Eargle Cadieux Professor of Hebrew Bible, PTS.
HB 517: Women in the Hebrew Bible (3 hrs.)
This course is designed as a survey of the Hebrew Bible from the perspective of the female characters in these ancient stories, in an effort to uncover what can be known about these important women, including: personalities, actions, and faithfulness. Once more familiarity with these female characters has been gained, the course will discover ways in which these women and their stories may be introduced and integrated into the life of the community of faith (e.g., sermons, bible studies, pastoral care, etc.). Prerequisite: HB 500. Satisfies an advanced HB requirement. This course meets M-F March 11-15, 8:30 a.m. – 12:00 noon and 1:15 p.m. – 4:45 p.m.
Instructor: Lisa W. Davison, Johnnie Eargle Cadieux Professor of Hebrew Bible, PTS.

HB 643: Introduction to Biblical Hebrew II (3 hrs.)
Completion of introductory study of grammar, syntax, and vocabulary of biblical Hebrew. The final third of the semester will be devoted to translation and critical interpretation of a selected book or set of texts from the Biblia Hebraica Stuttgartensia. Prerequisite: HB 642 or equivalent.
Instructor: Lisa W. Davison, Johnnie Eargle Cadieux Professor of Hebrew Bible, PTS.

New Testament

NT 500: Introduction to New Testament (3 hrs.)
A basic introduction to the content and theology of the New Testament.
Instructor: Dennis Smith, the LaDonna Kramer Meinders Professor of New Testament, PTS.

NT 516: First Corinthians - Online (3 hrs.)
An exegetical study of the first letter of Paul to Corinthians with an emphasis on understanding its historical setting. The course serves as a case study in the interrelationship of the theology and ethics of Paul as they are seen to function in a specific social setting. Prerequisite: NT 500. An online course. Class size is limited.
Instructor: Dennis Smith, the LaDonna Kramer Meinders Professor of New Testament, PTS.

Historical Studies

History of Christianity

HS 502: History of Christianity I: Early and Medieval - Online (3 hrs.)
A survey of the development of the Christian church from the second century C.E. through the Middle Ages, examining the significance of the theologies, theologians, and movements that shaped the period. An online course. Class size is limited.
Instructor: Mike Thompson, Adjunct Associate Professor of Religious Studies, Oklahoma State University, Stillwater, OK.

HS 504: History of Christianity II: Reformation and Modern (3 hrs.)
A survey of the Christian church from the Reformation era to modern times. Special attention will be given to the diversity and unity of the church in the period and to the divisions and reconciliations that have shaped various contemporary Christian communities.
Instructor: John Imbler, the Stephen J. England Associate Professor of the History of Christianity and Disciples Studies, PTS.

Global Christianity, Christian Mission, and Interreligious Dialogue

HS 520.01: Contemporary Buddhist Traditions (1.5 hrs.)
An introduction to the central beliefs and practices of Buddhist traditions. This course meets six Thursday evenings during the second half of the semester (3/14, 4/4, 4/11, 4/18, 4/25 & 5/2). Field trips may augment the class sessions.
Instructor: Ruben Habito and Helen Cortes, Zen Sangha of Tulsa, and Jacquelyn Roemer, Bodhigharya Oklahoma.

HS 520.04: Contemporary Islamic Traditions (1.5 hrs.)
An introduction to the central beliefs and practices of Islamic traditions. This course meets six Thursday evenings during the first half of the semester (1/31, 2/7, 2/14, 2/21, 2/28 & 3/7). Field trips may augment the class sessions.
Instructor: Imam Imad Enchassi, Islamic Society of Greater Oklahoma City.
Denominational and Ecumenical Studies

HS 530.01: Stone-Campbell Theology (3 hrs.)
This course is structured to survey theological themes, propositions, and ideas informing and emerging from the Stone-Campbell movement of 19th century North America with particular attention paid to the theology of Alexander Campbell and Barton Warren Stone. This course fulfills an upper-level theology requirement. Prerequisite: TE 500 and HS 530 or instructor’s signature required. This course meets M-F January 14-18, 8:30 a.m. – 12:00 noon and 1:15 p.m. – 4:45 p.m.
Instructor: John Imbler, the Stephen J. England Associate Professor of the History of Christianity and Disciples Studies, PTS.

HS 531: United Methodist History (3 hrs.)
This course, required for candidates for orders in the United Methodist Church, will inform students about the basic periods and the pluralistic nature of United Methodist history. Particular attention will be paid to events, movements, and persons that have shaped the denomination. Meets two 3-day weekends, 2/21-23 and 4/25-27, Thursdays 6:15 p.m. – 9:00 p.m., Fridays and Saturdays, 8:30 a.m. – 12:00 noon and 1:15 p.m. – 4:45 p.m.
Instructor: Ellen Blue, Mouzon Biggs, Jr. Associate Professor of the History of Christianity and United Methodist Studies, PTS.

HS 534: Baptist History and Polity (3 hrs.)
A study of Baptist life and thought from the seventeenth century to the present with particular attention to the development of diverse Baptist communities in the United States. Meeting dates and times to be arranged.
Instructor: John L. Thomas, Jr. Director of Ministerial Formation for Baptist Students, Associate Professor of Practical Theology, Associate Dean for Contextual Education and Church Relations and Director of Supervised Ministries at PTS.

Theology and Ethics

TE 500: Introduction to Christian Theology (3 hrs.)
An introduction to the vocabulary of theology, the thematic structure of its master narrative, and various contextual methods and approaches to the discipline. Prerequisites: Either HB 500, NT 500, HS 502, or HS 504.
Instructor: Sarah Morice Brubaker, Assistant Professor of Theology, PTS.

TE 512: Ethics, Culture, and the Mission of the Church – Offered both Online and On-Campus (3 hrs.)
An introduction to ethical reflection as a practice of cultural analysis. The churches’ mission in the world will be considered in relation to the ethical challenges presented by the new media, bioethics, globalization, religious pluralism, race, sexuality, and others. Prerequisite: TE 500. Class size is limited in the online course.
Instructor: Mindy McGarrah Sharp, Assistant Professor of Congregational Care and Ethics, PTS.

TE 621: Vocation and Theology III: Constructive Theology (3 hrs.)
An investigation of the systematic interconnected character of the major doctrines/symbols of the Christian faith. This course requires each student to write a constructive essay, or credo, expressing her or his understanding of the basic doctrines of the faith. Prerequisite: NT 500, TE 500, PT 571, plus an additional advanced course in Theology approved by the division. Normally taken by MDiv student after the completion of 60 semester-hours.
Instructor: Joe Bessler, the Robert Travis Peake Associate Professor of Theology, PTS.

TE 626: The Theology and Ethics of Martin Luther King (3 hrs.)
This course is an examination of the salient themes in the theology and ethics of Martin Luther King, Jr. Through careful reading of sermons, speeches, essays and books, students will identify and assess King's theological and ethical understanding of concepts such as justice, freedom, love, human dignity and nonviolent protest, to name only a few. Particular attention will be given to King's important leadership role in the Civil Rights movement and the ways this movement shaped and was shaped by his theology and ethics. Meets two 3-day weekends, 1/31-2/2 and 4/11-13, Thursdays 6:15 p.m. – 9:00 p.m., Fridays and Saturdays, 8:30 a.m. – 12:00 noon and 1:15 p.m. – 4:45 p.m. Prerequisite: TE 500. Satisfies an advanced theology requirement.
Instructor: Ray A. Owens, Senior Minister, Metropolitan Baptist Church, Tulsa; Affiliate Assistant Professor of Social Ethics and Black Church Studies, PTS.
Practical Theology

**Preaching**

**PT 500: Introduction to Preaching - Online (3 hrs.)**

A practical theological introduction to Christian preaching. The course explores the issues and dynamics of preaching, as well as the practices that support preaching.

Prerequisites: HB 500, NT 500, and TE 500. **An online course. Class size is limited.**

Instructor: Richard F. Ward, the Fred B. Craddock Associate Professor of Homiletics and Worship, PTS.

**PT 684: Preaching the Lectionary (1 hr.)**

Practical experience in developing exegetical skills and sermon ideas based on lectionary texts. May be repeated. A total of no more than 3 hours may be applied toward a certificate or master’s degree program.

Instructor: Nancy Claire Pittman, Associate Professor of the Practice of Ministry and Director of the Doctor of Ministry program, PTS.

**Pastoral Care and Counseling**

**PT 516: Ministry and Medical Ethics (3 hrs.)**

When facing important decisions in clinical settings, patients and their families often turn to religious leaders for advice and support. This course will help students prepare for responding to such requests. We will study theories and critical issues in medical ethics in relation to theological themes such as suffering, healing, hope, finitude, vulnerability, responsibility, community, moral reasoning, moral uncertainty, and issues of accessibility and justice in relation to a systemic understanding of care. Prerequisite: TE 512 or instructor’s permission. This course can be taken to satisfy an advanced PT requirement. This course meets M-F March 18-22, 8:30 a.m. – 12:00 noon and 1:15 p.m. – 4:45 p.m.

Instructor: Mindy McGarrah Sharp, Assistant Professor of Congregational Care and Ethics, PTS.

**PT 565: Effective Hospital Ministry (3 hrs.)**

A course designed to introduce students to healthcare ministry. The class gives students opportunities to practice basic skills of listening, praying and responding to the spiritual needs of the sick. Also, significant attention to theological reflection in the clinical environment will be the basis for better understanding the church’s role in providing healing and supportive care. Through reading assignments, classroom instruction, and verbatim case studies students will gain the preliminary insights, knowledge and skills necessary for effective hospital ministry. This course meets M-F, January 7-11, 8:30 a.m. – 12:00 noon and 1:15 p.m. – 4:45 p.m.

Instructor: John Thomas, Assistant Professor of Practical Theology and Director of Supervised Ministries, PTS.

**Pastoral Leadership**

**PT 571: Vocation and Theology II: The Art and Practices of Ministry (3 hrs.)**

An introduction to the formation of pastoral identity and imagination that shape all aspects of ministry, including the exercise of leadership, power, and authority; the implementation of administrative tasks; and the application of Christian wisdom and theology. Prerequisite: CD 502, TE 500, and completion of or concurrent enrollment in one Supervised Ministry course. Meets two 3-day weekends, 2/7-9 and 4/18-20. Thursdays 6:15 p.m. – 9:00 p.m., Fridays and Saturdays, 8:30 a.m. – 12:00 noon and 1:15 p.m. – 4:45 p.m. Prerequisite: CD 502, TE 500, and completion of or concurrent enrollment in one SYM course.

Instructor: Nancy Claire Pittman, Associate Professor of the Practice of Ministry and Director of the Doctor of Ministry program, PTS.

**PT 671: Practices in Congregational Leadership and Administration (3hrs.)**

A survey of practices involved in leading a congregation, with special attention to processes for discerning a particular church’s present and future mission, handling administrative tasks, and carrying out the ongoing integrative work in which such practices are shaped by theology and Christian tradition. This course meets M-F March 18-22, 8:30 a.m. – 12:00 noon and 1:15 p.m. – 4:45 p.m.

Instructor: Gary Peluso-Verdend, President and Associate Professor of Practical Theology, PTS.
Global Realities and Cross-Cultural Issues

**CC 679.13: Social Media and the Life of the Church - Online** (3 hrs.)

What does social media mean for the community of God? In this course, students will explore both the theological and practical aspects of emerging media. Theologically, students will consider different ways in which communities form in response to the available means of communication. Practically, students will learn how to build and improve their ministry's social media presence; how to moderate comments and interactions; how to use (if they don't know already) platforms like Facebook, Twitter, YouTube, and Wordpress to enhance their ministry; and how to speak confidently in digital frontiers. **An online course. Class size is limited.**

Instructor: Sarah Morice Brubaker, Assistant Professor of Theology, PTS.

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**MASTER'S ACADEMIC CALENDAR**

**Spring 2013**

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<tr>
<th>Event</th>
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<tr>
<td>J-term week</td>
<td>Jan 7-11</td>
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<tr>
<td>J-term week II</td>
<td>Jan 14-18</td>
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<tr>
<td>Orientation</td>
<td>Jan 17</td>
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<tr>
<td>MLK Jr. day</td>
<td>Jan 21 (seminary closed)</td>
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<tr>
<td>ReMind &amp; ReNew</td>
<td>Jan 22-24</td>
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<tr>
<td>First day of classes</td>
<td>Jan 28</td>
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<tr>
<td>Concentrated course week 1</td>
<td>Mar 11-15</td>
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<td>Concentrated course week 2</td>
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<td>WD deadline</td>
<td>Mar 22</td>
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<tr>
<td>Holy Week recess</td>
<td>Mar 25-29 (seminary closed the 29th)</td>
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<tr>
<td>Easter Monday</td>
<td>Apr 1 (seminary closed)</td>
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<td>Incomplete request deadline</td>
<td>May 10</td>
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<tr>
<td>Awards Day</td>
<td>May 14</td>
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<td>Last day of classes</td>
<td>May 17</td>
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<td>Graduation</td>
<td>May 18</td>
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<td>Grades due</td>
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**Summer 2013**

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<td>Summer I term</td>
<td>June 3-28</td>
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<td>DMin fortnight</td>
<td>Jun 17-28</td>
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<tr>
<td>Summer II term</td>
<td>Jul 8-26</td>
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<td>Summer coursework deadline</td>
<td>Aug 2</td>
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**Fall 2013**

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<tr>
<td>Faculty retreat</td>
<td>Aug 12-13</td>
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<td>Orientation</td>
<td>Aug 15</td>
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<td>Aug 19</td>
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<td>WD deadline</td>
<td>Oct 11</td>
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<td>Concentrated course week 1</td>
<td>Oct 14-18</td>
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<td>Concentrated course week 2</td>
<td>Oct 21-25</td>
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<td>Registration for spring</td>
<td>Oct 28-Nov 8</td>
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<tr>
<td>AAR/SBL: Baltimore</td>
<td>Nov 23-26</td>
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<td>Thanksgiving recess</td>
<td>Nov 25-29</td>
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<td>Nov 29</td>
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<tr>
<td>Last day of classes</td>
<td>Dec 6</td>
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<td>Grades due</td>
<td>Dec 13</td>
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