Top 10 tips for Distance/Online Students

How can I get the books that I need to do my assignments & papers?

1. **Contact the PTS library – we can mail them to you.** Search for the PTS online catalog at [http://www.ptstulsa.edu/PTSLibraryCatalog](http://www.ptstulsa.edu/PTSLibraryCatalog).
   - If you live in Oklahoma, get an [OK Share card](http://www.okhighered.org/ocald/ok-share-policies.shtml) from us. This gives you some privileges at other colleges and universities in the state.

2. **Check with your local college, university or seminary library.** Most of them will allow some visitor usage and borrowing privileges. If you have any difficulty contacting them, contact the library at ptslibrary@ptstulsa.edu or 918-270-6437.

3. **Use WorldCat to find books in your area.** Go to [http://www.worldcat.org/](http://www.worldcat.org/). See the WorldCat tutorial at [http://www.ptstulsa.edu/Tutorials](http://www.ptstulsa.edu/Tutorials). Once you locate books, you can Interlibrary Loan (ILL) them through your local library or the PTS library. *Be sure to allow plenty of time for the books to get to you!*

4. **Join your local public library.** Even if they don’t have the books that you need, they can Interlibrary loan (ILL) them for you. *Be sure to allow plenty of time for the books to get to you!*

What other online resources are there?

5. **Use the PTS library’s EBSCO databases to locate journal articles, book reviews and other materials.** Go to [http://www.ptstulsa.edu/ResearchResources](http://www.ptstulsa.edu/ResearchResources) and click on the EBSCO logo. You will log in using your Blackboard userid and password.

6. **Search authoritative reference resources from respected publishers at Credo Reference.** Go to [http://www.ptstulsa.edu/ResearchResources](http://www.ptstulsa.edu/ResearchResources) and click on the Credo Reference logo. You will log in using your Blackboard userid and password.


8. **Find free online journals** at [http://www.ptstulsa.edu/FreeOnlineJournals](http://www.ptstulsa.edu/FreeOnlineJournals).

9. **Use our web resources** at [http://www.ptstulsa.edu/ReligionAndTheologySites](http://www.ptstulsa.edu/ReligionAndTheologySites).

10. **Contact us!** Contact the PTS library anytime you need help. E-mail us at ptslibrary@ptstulsa.edu or call 918-270-6437. We’re here to help!