



Top 10 FAQ's (Frequently Asked Questions) for Distance/Online Students

1. How can I get the books that I need to do my assignments & papers?
 - a. Contact the PTS library – we can mail them to you. Search for the PTS online catalog at <http://www.ptstulsa.edu/PTSLibraryCatalog>.
 - b. If you live in Oklahoma, get an **OK Share card** from us. This gives you privileges at other colleges and universities in the state.
<http://www.okhighered.org/ocald/ok-share-policies.shtml>
2. Check with your local college, university or seminary library. Most of them will allow some visitor usage and borrowing privileges. If you have any difficulty contacting them, contact the library at ptslibrary@ptstulsa.edu or 918-270-6437.
3. Use **WorldCat** to find books in your area. <http://www.worldcat.org/> (More information is coming soon about how to use WorldCat) Once you locate books, you can Interlibrary Loan (ILL) them through your local library.
4. Join your local public library. Even if they don't have the books that you need, they can Interlibrary loan (ILL) them for you. Be sure to allow plenty of time for the books to get to you!
5. How can I find other resources?
6. Use the PTS library's access to **EBSCO** databases to locate journal articles, book reviews and other materials. Go to <http://www.ptstulsa.edu/OnlineJournalDatabases> and click on the EBSCO logo. Contact the library for the userid and password.
7. Find **free online journals** at <http://www.ptstulsa.edu/FreeOnlineJournals>.
8. Use our **web resources** at <http://www.ptstulsa.edu/ReligionAndTheologySites>. These are good, reliable websites that the library has checked for quality.
9. Use **Credo Reference** – our new reference database. <http://www.credoreference.com/> or <http://www.ptstulsa.edu/ResearchResources>. Contact the library for the userid and password.
10. **Contact us!** Contact the **PTS library** anytime you need help. E-mail us at ptslibrary@ptstulsa.edu or call 918-270-6431.

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