Authorization for Criminal Background Check
Phillips Theological Seminary
Tulsa, Oklahoma

In order to facilitate my admission to Phillips Theological Seminary, I have been informed that a criminal background check is required. I understand that (a) PTS engages the services of Selection.com, a consumer reporting agency, for this purpose, and (b) the receipt of a favorable report is a condition for admission to and continued enrollment at the Seminary.

Therefore, I hereby authorize Phillips Theological Seminary, Tulsa, Oklahoma, to obtain a consumer report, which constitutes a criminal background check, in order to satisfy the requirements of my admission and enrollment. I will be informed by PTS if my application for admission is denied or rescinded because of information obtained from the consumer report agency. In that event, upon my written request, the consumer reporting agency, Selection.com, will provide me with a copy of the report and a "Summary of Your Rights Under the Fair Credit Reporting Act." (FCRA 15 U.S.C. 1681 et seq.)

I hereby release Phillips Theological Seminary and its agents or employees, and the agents and employees of any party or entity contacted by Phillips Theological Seminary for the purpose of providing criminal background information, from any and all claims that I may have arising from or relating to the collection or reporting of information obtained in the process of a criminal background investigation to assure my qualification for admission to Phillips Theological Seminary. I understand my date of birth is used solely as an identifier to avoid possible misidentification while completing the background check process. I acknowledge that I should disclose any criminal record as an addendum to my application for admission.

Full Legal Name *(please print):* _____
First Middle Last

Other name(s) used *(please print):* _____

Maiden name *(please print):*_____

Date of birth: _____ SS#:_____

Current <u>physical</u> address and former address for the past 10 years, including street address, city, state, and zip code *(please print):*

Current: _____

Previous: _____

Previous: _____

PERSONAL DISCLOSURE STATEMENT: IF THE ANSWER TO ANY OF THE FOLLOWING QUESTIONS IS YES, PLEASE ATTACH AN EXPLANATION:

Have you ever been charged with or convicted of a felony? □ YES □ NO

Have you ever been charged with or convicted of a crime against children or other persons? □ YES □ NO

Is there any other fact or circumstance in your background that should prevent you from being entrusted with the supervision, guidance, and care of children or youth? □ YES □ NO

BY SIGNING BELOW I CERTIFY THE INFORMATION PROVIDED ABOVE IS ACCURATE.

Signature of Applicant/Employee: _____ Date: _____